

<b>MEETING:</b>	Penistone Area Council
<b>DATE:</b>	Thursday, 13 February 2020
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Council Chamber, Penistone Town Hall

## AGENDA

- 1 Declarations of pecuniary and non-pecuniary interests

### Minutes and notes

- 2 Minutes of the Penistone Area Council meeting held on 5th December 2019 (Pac.13.02.2020/2) *(Pages 3 - 8)*
- 3 Notes from the Penistone Ward Alliance held on 5th December 2019, and 9th January, 2020 (Pac.13.02.2020/3) *(Pages 9 - 12)*

### Performance

- 4 Report on the Use of Ward Alliance Funds (Pac.13.02.2020/4) *(Pages 13 - 16)*
- 5 Performance Report Q3 (Pac.13.02.2020/5) *(Pages 17 - 62)*

### Items for decision

- 6 Procurement and Financial Update (Pac.13.02.2020/6) *(Pages 63 - 72)*

### Items for discussion

- 7 Area Council Future Action Plan (Pac.13.02.2020/7)
- 8 Tour De Yorkshire (Pac.13.02.2020/8)

To: Chair and Members of Penistone Area Council:-

Councillors Barnard (Chair), Greenhough, David Griffin, Hand-Davis, Kitching and Wilson

Area Council Support Officers:

David Shepherd, Penistone Area Council Senior Management Link Officer  
Elaine Equeall, Penistone Area Council Manager  
Rachel Payling, Head of Service, Stronger Communities  
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on email [governance@barnsley.gov.uk](mailto:governance@barnsley.gov.uk)

Wednesday, 5 February 2020

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<b>MEETING:</b>	Penistone Area Council
<b>DATE:</b>	Thursday, 5 December 2019
<b>TIME:</b>	10.00 am
<b>VENUE:</b>	Council Chamber, Penistone Town Hall

## MINUTES

**Present** Councillors Barnard (Chair), Greenhough, David Griffin, Hand-Davis and Wilson.

### 22 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

### 23 Minutes of the Penistone Area Council meeting held on 3rd October, 2019 (Pac.05.12.2019/2)

The Area Council received the minutes of the previous meeting held on 3<sup>rd</sup> October, 2019.

The Area Council Manager made Members aware that the opening of the Trans-Pennine Trail installation had been delayed and clearance from Network Rail was still outstanding.

Members were made aware that the SOPPA Network 'Love Later Life' event was postponed and would take place in the spring.

**RESOLVED** that the minutes of the Penistone Area Council meeting held on the 3<sup>rd</sup> October, 2019 be approved as a true and correct record.

### 24 Notes from the Penistone Ward Alliance held on 14th November, 2019 (Pac.05.12.2019/3)

The meeting received the notes from the Penistone Ward Alliance held on 14<sup>th</sup> November, 2019.

Members noted the significant amount of finance distributed and the range of projects supported by the Ward Alliance Fund.

Those present were provided an update on the application from Saunderson Gardens Resident Association, although this was refused it was noted that a significant number of trees had subsequently been provided by the Woodland Trust.

**RESOLVED** that the notes from the Penistone Ward Alliance held on 14<sup>th</sup> November, 2019 be received.

### 25 Report on the Use of Ward Alliance Funds (Pac.05.12.2019/4)

The Area Council Manager introduced the item, and referred Members to the outstanding finance within the Ward Alliance Fund. From a total balance of £56,015, just over £27,484 remained to allocate.

Members noted that a number of applications had been received for consideration and others were expected in due course.

The meeting discussed whether to make climate change a priority, and to invite applications to address this. Members noted the 'Penistone Against Plastic' group and whether these could be supported in future.

**RESOLVED** that the report be received.

## **26 Performance Report Q2 (Pac.05.12.2019/5)**

The item was introduced by the Area Council Manager who made Members aware that the report covered Quarter 2, July to September, 2019.

From the cumulative performance tables a number of areas were highlighted. This included the increases in clean and tidy activities undertaken by businesses and the numbers of young people making a positive contribution to the design and maintenance of their local environment.

Members noted the contribution of volunteers, with over £17,000 worth of volunteer time given, and over 96% of contracted finance was spent in the local area.

78 volunteer opportunities had been created and 4 individuals supported had gained a qualification in the quarter. In addition 40 community groups had been supported, 249 volunteers of which 50 were new, had been engaged. 93 residents had received advice and support.

Performance against the contract delivered by Twiggs Grounds Maintenance was positive, with the service now in its second year of operation, and an extension agreed to the end of the financial year. Members noted the work in the parishes and with businesses. Also noted was the variety of new groups supported. Members heard how all targets had been met, including those related to young people, despite it being the school summer holidays.

The team had worked with Rainbows, Brownies and Guides, and Members noted the continued work with Team Green Moor towards their Britain in Bloom award. Also acknowledged was support given to Springvale Community Garden and work that had recently commenced in Stainborough and Hood Green.

Benches around the area had been restored, and 'Happy to Chat' plaques added to some, a practice which may be replicated elsewhere. Members noted that 7,000 bulbs had been procured for planting with volunteers around Bower Dell.

Volunteer involvement around Windermere Road edible beds had improved, as had engagement around Ingbirchworth, Gunthwaite, and Bromley Carr. Members noted the new approach to advertising to engage volunteers which was thought to be working well.

It was noted that the contract held by Age UK was in the 3<sup>rd</sup> quarter of its first year, but was being extended to run into a second year. High numbers of volunteers had been engaged with a successful recruitment drive held in September, and a number of positive features in the local press.

Befrienders had been active, supporting individuals and some small group activities such as group outings. It was noted that some of those seeking support had complex needs such as dementia, and therefore had been referred to more appropriate agencies for support.

The advice service had supported 25 users, with approximately £31,000 of benefit gained. Members noted the different demographic served when compared to similar advice services, and that home visits were available.

The volunteer car scheme had proved popular, but it was acknowledged that more drivers were required. Members suggested the size of the area covered could cause potential issues.

Age UK had worked to support community activities in Wortley, Tankersley, Cawthorne and Silkstone, and Men In Sheds being launched in Penistone In the New Year. In addition 11 active groups were supported through the U3A. Members heard of the Pen Pals project which matched school age children who wrote a letter to more elderly adults, who then replied. The project had received significant attention from elsewhere in the country and was looking to be expanded in additional schools.

Members noted the SOPPA network was going well, and the responses from the Age Friendly Penistone Consultation were being assessed. The subgroup supporting this would now be meeting in January, 2020.

The current contract with DIAL was nearing the end of its first year, but would be extended for a further 12 months. It was noted that there was a lull during the summer, but demand had increased since. Members noted the retirement of Gwen White, and it was agreed that a letter of thanks be sent from the Area Council commending the positive work she had undertaken.

To date the service had generated a benefit gain of £127,055 with around £27,000 within the quarter. Members noted that a report was being collated which would compare advice service provision and performance around the borough. However, 69% of those accessing the DIAL service reported an improvement in their health and wellbeing.

The report provided an assessment of the performance of final quarter of the service piloted by CAB. Though only available twice a month from 2-6pm on a Wednesday, the service had assisted clients to gain £31,952 of benefits and helped manage £29,154 of debt (£2,158 within the quarter). It was noted that 59 volunteer hours had been committed within the quarter, with the majority of these providing back-office support.

The number of passengers using South Pennine Community Transport was high, well in excess of targets and additional routes had been added at no extra cost to the Area Council. Members heard how they had partnered with the HCT group as part of their future journeys programme. They had also developed their own 5 year development plan. Members commented on the positive links being made as part of the Barnsley Bus Partnership.

Suggestions were made about the need to feed into both SCR and Barnsley Transport Strategies, and the place of community transport in rural areas was acknowledged.

**RESOLVED :-**

- (i) That the report be noted;
- (ii) That a letter be send to Gwen White thanking her for all her hardwork in the delivery of the DIAL service, and wishing her a long and happy retirement.

**27 Penistone FM - Young Voices (Pac.05.12.2019/6)**

Steve Dobson from Penistone FM was welcomed to the meeting. Members were provided an overview of the project that had been funded through the Working Together Fund.

Young people were offered the opportunity to undergo training as a presenter or interviewer and were offered work experience, either at the station or elsewhere. 12 young people were engaged, which was above the original target. The difficulties in engaging students during the day were noted, with the majority of young people being engaged through the enrichment programme at Penistone Grammar School.

Members heard how a variety of training was offered, including in the studio. Students created drama, sound effects, did editing and added music. Those taking part had talks about careers in radio, from a representative at Radio Sheffield and many volunteered as presenters and interviewers at Penistone FM.

It was noted that 2 students passed their NCFE level 1 qualification, with 1 further ready for verification and 3 continuing to work towards this.

Work experience was offered within the station on such as outside broadcasts, but also to produce stories for the Look Local newspaper.

The impact on each of the young people taking part was acknowledged, these included improvements in confidence, and giving experiences outside the normal comfort zone. Also noted was the number of young people going on to jobs or higher education in journalism or in media.

Looking to the future Members heard of plans to develop a new approach to work with young people focussing on mental health, to highlight the difficulties they face, using podcasts to enable discussion about these.

Members praised the work of Penistone FM, including with Penistone Grammar School, and the unique opportunity the station offered within the area.

**RESOLVED** that thanks be given for the presentation and the positive contribution all involved with Penistone FM provide.

**28 Procurement and Financial Update (Pac.05.12.2019/7)**

The Area Council Manager spoke to the item, referring to the services provided by Age UK to support vulnerable and isolated older people. It was noted that the relevant paperwork to extend provision for a further year had been completed.

Members noted that the finance remaining in the Working Together Fund, and that there was a single application pending which had been deferred for further information.

The relevant paperwork had been completed to waive contract standing orders to extend the Clean, Green and Tidy service until the end of March, 2020. A tender specification had been developed, which would be circulated to Members for comments before 11<sup>th</sup> December. The service would go out to tender on 16<sup>th</sup> December, 2019, with a view to the new contract starting 1<sup>st</sup> April, 2020. Volunteers to take part in the evaluation panel were sought, with one Member from each ward and a community representative from the Ward Alliance preferred.

Members noted the suggestion for the next feature in Penistone Living, to be included in the February edition, which would avoid the purdah period.

An overview of the financial situation was given, with £21,829 remaining for distribution in 2019/20.

**RESOLVED:-**

- (i) That the update on procurement activity be received;
- (ii) That the update on progress of contracts funded by the Support Isolated and Older People Grant Fund and the arrangements for their extension be noted;
- (iii) That the update and current financial position of the Penistone Working Together Fund be noted;
- (iv) That the update on the current Clean and Tidy Contract and the timescales for the agreed procurement of a future contract be noted;
- (v) That Members provide feedback on the tender documentation for the procurement of a Clean and Tidy Service;
- (vi) That Members interested in taking part in the evaluation panel for the procurement of a Clean and Tidy Service contact the Area Council Manager;
- (vii) That the Area Council updates be included in the February, 2020 edition of Penistone Living;
- (viii) That the current financial position be noted.

**29 Feedback from the Youth Summit (Pac.05.12.2019/8)**

Jolene Allen and Mark Glymond were welcomed to the meeting. The Area Council Manager reminded members that Supporting Young People was one of the priorities of the Area Council, though only 6% of all spend was directly aimed at this priority. Members had agreed to consider available evidence prior to any further investment.

Discussions had been held with the Targeted Youth Support Service Early Intervention and Prevention service which had led to the development of the Youth Summit. Here tasters were offered in engaging activities to encourage young people to attend, and in addition to information stalls, there was an opportunity for those attending to give their opinions.

Those attending were asked to contribute to a Youth Voice Tree, a Money Wall and the event evaluation. Many did take part in the engagement, and Members commented that young people were generally positive about the area, and it showed that many were aware of wider issues such as mental health and the environment. Feedback related to the event was positive and though many were resident in the area around the town centre, some did attend from surrounding villages.

Members were then made aware of the service provided through the Targeted Youth Support Service – Early Intervention and Prevention. This included universal group provision and outreach engagement; targeted group provision, and one to one targeted or specialist support.

Noted were the delivery settings, which included 2 nights a week at the IKIC centre, with young people able to self-refer. Also provided was a detached session 1 night per week; however it was noted that there was a vacancy in this area so detached provision was currently unavailable.

Members heard of work done in partnership with schools on transition, intergenerational work with Age UK, and assistance provided to young people to enable them to volunteer. Also noted was the piloted excel scheme, designed to support young people to remain in school.

Those present were made aware of the Make Your Mark campaign and the issues raised in Penistone Grammar School (fear of knife crime, equal pay, and mental health) and the 6<sup>th</sup> form (transport, period poverty and mental health).

Members were apprised of the plans of the service, which included continuing work at the IKIC centre, an Arts Project with Public Health, and a focus on Health and Wellbeing Month in February.

A discussion took place around whether the information presented had highlighted any areas requiring investment by the Area Council. It was suggested that further investigation be undertaken and a workshop be convened to discuss this and any implications.

**RESOLVED:-**

- (i) That thanks be given for the work undertaken to plan and hold the Youth Summit; and
- (ii) That a workshop be arranged with partners to consider information and intelligence related to young people in more detail, with any findings to be considered at a future meeting of the Area Council.

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Chair



**NOTES OF PENISTONE WARD ALLIANCE MEETING**  
**Thursday 5<sup>th</sup> December 2019, Penistone Town Hall**

**1. Present:** Cllr Robert Barnard, Cllr John Wilson, Ann Walker, Allen Pestell, Bob Blythe, Cllr David Greenhough, Pauline Ogden, Jonathan Cutts, Mandy Lowe-Flello, Cll Paul Hand-Davis

**In Attendance:** Tanya Dickinson and Stephen Miller

**Apologies:** Chrissie Yates, Barbara Lee, Graham Saunders, Cllr Hannah Kitching, Richard Leech, Joe Unsworth

**2. Declarations of Pecuniary and Non-pecuniary Interest**

Allen Pestell declared a non-pecuniary interest in the Age UK funding application.

**3. Notes of the Meeting Held on 14<sup>th</sup> November 2019**

Members agreed that the notes of the meeting were an accurate record.

**4. To Consider any Matters Arising from the Notes**

None.

**5. Ward Alliance Finances**

Cllr Barnard confirmed Penistone Ward Alliance fund has an allocation of £30,671.08 remaining for the current financial year.

**6. Penistone Area Council Update**

None.

**7. Penistone Ward Alliance Plan and Project Updates**

Designs for printed promotional material were shared for comment.

**8. Applications for Financial Assistance**

**a) Cawthorne VE75- £1,000**

Members supported the aims of bringing the community together to mark this important anniversary however more detail is required in the application form. Members would particularly like a more developed budget with specifics on how the money would be spent. A re-application was requested.

**b) Cawthorne Cricket Club- £2,312**

A strong project using professionals to upskill volunteers and support more young people in the Penistone Area. An allocation of £2,312 was recommended by members. Cllr John Wilson volunteered to be the project liaison.

**c) Age UK Christmas Party Transport- £480**

Good opportunity to support the work Age UK Barnsley are doing in the Penistone Area thanks to funding from Penistone Area Council. An allocation of £480 was recommended. Jonathan Cutts volunteered to be the project liaison.

**9. Any other business**

Cllr Robert Barnard updated on plans for the VE75 anniversary and encouraged members to share details of other local events in the area.

**10. Date and time of next meeting**

Members agreed that the next meeting would be held on the 9<sup>th</sup> January 2020, 7pm at Penistone Town Hall.

**NOTES OF PENISTONE WARD ALLIANCE MEETING**  
**Thursday 9<sup>th</sup> January 2020, Penistone Town Hall**

**1. Present:** Cllr Robert Barnard, Cllr John Wilson, Jonathan Cutts, Ann Walker, Joe Unsworth, Graham Saunders, Ann Rusby, Pauline Ogden, Cllr Hannah Kitching, Cllr David Greenhough, Cllr Paul Hand-Davis, Chrissie Yates, Richard Leech

**In Attendance:** Stephen Miller

**Apologies:** Allen Pestell, Bob Blythe, Mandy Lowe-Flello, Cllr David Griffin

**2. Declarations of Pecuniary and Non-pecuniary Interest**

None.

**3. Notes of the Meeting Held on 5<sup>th</sup> December 2019**

Members agreed that the notes of the meeting were an accurate record.

**4. To Consider any Matters Arising from the Notes**

Cawthorne Parish Council have been contacted regarding a re-application for their VE75 events.

**5. Ward Alliance Finances**

Cllr Barnard confirmed Penistone Ward Alliance fund has an allocation of £28,379 remaining for the current financial year.

**6. Penistone Area Council Update**

The 'Clean, Green and Tidy' commission is currently out to tender.

**7. Penistone Ward Alliance Plan and Project Updates**

The Ward Alliance promotional material has been ordered.

**8. Applications for Financial Assistance**

**a) Langsett Notice Board- £1,130**

Members commented on the usefulness of community notice boards to share information. An allocation of £1,130 was recommended.

**b) Saunderson Garden- £250**

Members commended the group on sourcing free trees following their previous application. An allocation of £250 was recommended by members.

**c) TPEG Dipping Pond- £929**

Excellent project involving young people and bringing back an environmental asset to the community/ An allocation of £929 was recommended.

**9. Any other business**

The Age Friendly Steering Group are meeting on Friday 24<sup>th</sup> January, 1pm, at Penistone Town Hall. Contact Stephen Mill if interested.

**10. Date and time of next meeting**

Members agreed that the next meeting would be held on the 13<sup>th</sup> February 2020, 7pm at Penistone Town Hall.

**2019/20 WARD FUNDING ALLOCATIONS**

For 2019/20 each Ward will have an allocation of £10,000 Ward Alliance Fund. With an additional £10,000 being allocated in November 2019.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council’s may also choose not to allocate any funding to ward level.

The carry-forward of remaining balances of the 2019/20 Ward Alliance Fund will be combined and added to the 2020/21 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

**2019/20 Final Ward Project Allocations**

**PENISTONE WARD ALLIANCE**

For the 2019/20 financial year the Ward Alliance have the following available budget.

£20,000.00	base allocation
£6,015	carried forward from 2018/19
£4687	Income
£20,000	Additional monies
£10,000	Area Council additional monies
<b>£60,702</b>	<b>total available funding</b>

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining <b>£60,702</b>
Pen Active	£1470	£1945.44	£30,351	£59,232
Thurgoland Village Welfare Association - First Aid Emergency Training	£480	£1,296.96	£30,351	£58,752

<b>Project</b>	<b>Allocation</b>	<b>Match funding element of allocation</b>	<b>Non Match funding allocation remaining</b>	<b>Allocation Remaining</b> <b>£60,702</b>
			<b>£30,351</b>	
Penistone Community Raisers - Penistone Armed Forces Day 2019	£1900	£47,000	£30,351	£56,852
Team Green Moor - Yorkshire Rep in RHS Britain in Bloom 2019	£2500	£13,239.80	£30,351	£54,352
Penistone Community Radio - Celebrate Volunteers	£2000	£740.40	£30,351	£52,353
Barnsley International Youth Choir Weekend Celebration	£1531.17	£9,727	£30,351	£50,820.83
PCC St Mary St Paul - Barnsley Pals Colours Project	£500	£10,132	£30,351	£50,320.83
RAF Memorial bench - Penistone Grammer School	£263.95	£122	£30,351	£50,056.88

<b>Project</b>	<b>Allocation</b>	<b>Match funding element of allocation</b>	<b>Non Match funding allocation remaining</b> <b>£30,351</b>	<b>Allocation Remaining</b> <b>£60,702</b>
Church Clock Essential Repairs	£3750	£500	£30,351	£46,306.88
Ingbirchworth Community Fun Day	£300	£432	£30,351	£46,006.88
Oxspring Titivators	£1473.63	£2702	£30,351	44,533.25
Renovation of Historic Silkstone Waggonway	£400	£405	£30,351	£44,133.25
Thurgoland Village Welfare - Disabled Toilet	£1000	£1,298	£30,351	£43,133.25
Penistone Knitting Group	£1430.15	£1540	£30,351	£41,703.09
Cawthorne Choral Society	£1596.76	£63,469	£30,351	£40,106.33
Green Moor Carol Singers	£700	£1,013	£30,351	£39,406.33
Hoylandswaine village hall store room refurb	£2140	£700	£30,351	£37,266.33
Oxspring Pop in Club	£2814	£7,295	£30,351	£34,452.33
SCSSC Feasibility	£2880	£10,808	£30,351	£31,572.33

<b>Project</b>	<b>Allocation</b>	<b>Match funding element of allocation</b>	<b>Non Match funding allocation remaining</b>  <b>£30,351</b>	<b>Allocation Remaining</b>  <b>£60,702</b>
Study				
Team Green Moor – Best village celebration	£401.05	£236	£30,351	£31,171.28
Age UK Barnsley – Christmas Lunches	£480	£418	£30,351	£30,691.28
Cawthorne cricket Club	£2312	£700	£30,351	£28,379.28
Saunderson Gardens	£250	£486	£30,351	£28,129.28
The Dipping Pond Tankersley	£929	£695	£30,351	£27,200.28
Langsett Parish Council - Noticeboards	£1130	£100	£30,351	£26,070.28



# Penistone Area Council

Penistone East, Penistone West

*Working Together for the Penistone Community*



**Performance Report**

**Quarter 3**

**October - December 2019**

# PENISTONE AREA COUNCIL - PRIORITIES AND LINKS TO CORPORATE OUTCOMES 2017- 2020



**Contributing to the following Corporate Priorities and Outcomes:**

<b>THRIVING &amp; VIBRANT ECONOMY</b>	<b>PEOPLE ACHIEVING THEIR POTENTIAL</b>	<b>STRONG &amp; RESILIENT COMMUNITIES</b>
<p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>1: Create more and better jobs and good business growth</li> <li>2: Increase skills to get more people working</li> <li>3: Strengthen our visitor economy</li> </ul>	<p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>7: Reducing demand through improving access to early help</li> <li>8: Children and adults are safe from harm</li> <li>9: People are healthier, happier independent and active</li> </ul>	<p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>10: People volunteering and contributing towards stronger communities</li> <li>11: Protecting the borough for future generations</li> </ul>

## COMMISSIONING WORK AND PROJECTS:

Table 1 below provides an overview of all the providers that have been appointed to date to deliver services that address the priorities and deliver the outcomes and social value objectives for the Penistone Area Council.

**Table 1:**

Penistone Area Council priority	Service	Provider	Contract Value	Contract period
ENVIRONMENT	Clean and Tidy Team	Environmental Services, BMBC	£160,000 18months	1 <sup>st</sup> November 2015 - 31 <sup>st</sup> May 2017
	Clean and Tidy extension – 3 days per week/ staff	Environmental Services, BMBC	£10,264	
HEALTH & WELL BEING	DIAL Drop in Service	DIAL	£4275	Working Together Funding – Jan17 to Dec17
			£4395	WTF funding Jan-Dec 2018
			£9700	WT funding Jan-Dec2019 (+1 year extension subject to performance)
HEALTH & WELL BEING  HELPING PEOPLE <small>To connect better</small>  SUPPORT <small>FOR YOUNG PEOPLE</small>  ENVIRONMENT	Additional allocation to ward Alliance	Penistone East and West Ward Alliance	£10,000	June 17 – March 18
		Penistone East and West Ward Alliance	£20,000	July 2018 – March 2019
		Penistone East and West Ward Alliance	£10,000	October 2019- March 2020

<p><b>THE LOCAL ECONOMY</b> Including Tourism</p>				
<p><b>HEALTH &amp; WELL BEING</b></p>	<p><b>Penistone Working Together Fund</b></p>	<p><b>Round 1:</b> Penistone Scouts £8050 Penistone Round Table £11,660 TPT Volunteers £6630 Penistone FM £15,627</p>		<p>Completed Dec 17  Dec 17 Completed</p>
<p><i>ENVIRONMENT</i></p>		<p><b>Round 2:</b> Bumping spaces £19,836 Sporting Penistone £16,230 Penistone youth project £8730</p>		<p>01/04/2017-18 01/04/2017-18 January 17-18</p>
<p><b>HELPING PEOPLE</b> To connect better</p>		<p><b>Round 3:</b> Penistone Community Radio Project £19,840</p>		<p>September 17-18</p>
<p><b>THE LOCAL ECONOMY</b> Including Tourism</p>		<p>Cycle Penistone CIC £5990</p>		<p>Completed March 2018</p>
<p><b>SUPPORT</b> FOR YOUNG PEOPLE</p>		<p>South Pennine Community Transport CIC £5000</p>		<p>Pilot project Dec 2017</p>
		<p><b>Round 4:</b> South Pennine Community Transport CIC £20,000</p>		<p>Pilot extension to March 2018</p>
		<p>Penistone FM Young Voices for Penistone £7644</p>		<p>Operational costs April 2018–end March 2019</p>
		<p>TPT volunteers Station project extension £2890</p>		<p>September 2018 –August 2019</p>
		<p>Citizen’s Advice Bureau Pilot £2115</p>		<p>September – December 2018</p>
		<p><b>Round 5:</b> South Pennine Community Transport CIC £14,000</p>		<p>6 month pilot April – September 2019</p>
	<p>Citizen’s Advice Bureau twice monthly</p>		<p>Support to operational costs April – March 2020</p>	
			<p>Operational</p>	

		debt advice drop in DIAL contract (see above)	£3566	costs Oct 19- Sept 2020
<b>HEALTH &amp; WELL BEING</b>	Tackling isolation and loneliness	Age UK	£70,000	1 <sup>st</sup> January – 31 <sup>st</sup> December 17
	Contract extension	Supporting Vulnerable and Isolated Older people grant fund Age UK (all 3 lots)	£70,000 (£17,500 17/18 budget, £52,000 18/19 budget)  £25,000 Befriending  £25,000 group activity  £20,000 Provider network  £25,000 Befriending  £25,000 group activity  £20,000 Provider network	12 month extension to Jan 2019  Jan 2019-2020  Contract extensions to all 3 lots to Jan 2021
<b>HELPING PEOPLE</b> <small>To connect better</small>	Penistone Matters Magazine	Penistone Area Council	£3364 Delivery costs £3873 Delivery costs	2017 summer edition Autumn edition 2018
	Penistone Living magazine	Penistone Area Council promotional content	£2664	2 editions 6 page inserts over 12 month 2019-2020
<b>ENVIRONMENT</b>	Clean, Green and Tidy	Twiggs Grounds Maintenance Limited	£98,006.96	1 <sup>st</sup> November 2017– 31 <sup>st</sup> October 2018
	Contract extension		£98,007	12 months to 31 <sup>st</sup> Oct 2019
	Contract extension		£40,836	Nov 2019-31 <sup>st</sup> March 2020

In addition to BMBC Council priorities the commissioned work also contributes towards meeting Communities Public Health Outcomes which are mapped to Barnsley Council's 2020 vision of:

- Create more and better jobs and good business growth
- Increase skills to get more people working
- Create more and better housing
- Every child attends school and is successful in learning and work
- Reducing demand through improving access to early help
- Children are safe from harm
- People are healthier, happier, independent and active

Public health outcomes for individual commissioned work has been highlighted within the report below.

## PART A - OVERVIEW OF PERFORMANCE – FROM 1<sup>ST</sup> APRIL 2014 – 31<sup>ST</sup> DECEMBER 2019

The following tables reflect the overview of performance of **all** Penistone Area Council contracted services and projects (as outlined in Table 1 above) from 1<sup>st</sup> April 2014 to 31<sup>st</sup> December 2019.

### ENVIRONMENT

Outcome Indicators	Achieved this Quarter	Achieved to date
No of clean & tidy activities which involve businesses	7	124
No. of young people making a positive contribution to the design/maintenance of their local environment	13	599
No of people who feel they have the opportunity to influence the design and maintenance of their local environment	100	289

### THE LOCAL ECONOMY

Including Tourism

Outcome Indicators	Achieved this Quarter	Achieved to date
No. of FTE jobs created and recruited to	0	19.5
Local spend (average across all contracts)	94.6	95.4
Volunteer hours contributed (£ value)	£14,739	£253,960.47
No. of volunteer opportunities created	178	1205
No. people achieving a qualification / accreditation	0	152
No. of people receiving training	17	926

# HELPING PEOPLE

To connect better

Outcome Indicators	Achieved this Quarter	Achieved to date
No. of community groups supported	19	432
No. of new community groups supported	2	53
Community car scheme journeys	108	726

# HEALTH & WELL BEING

Outcome Indicators	Achieved this Quarter	Achieved to date
No. of adult volunteers engaged	167	2405
No. of new volunteers	35	775
No. of residents and young people receiving advice and support	79	833
No. of residents referred to health advice	1	17

# SUPPORT

FOR YOUNG PEOPLE

Outcome indicators		
No. of apprentice and placements created and recruited to	0	2
Number of people taking up work experience placements	0	31
No of Young people engaged in volunteering	53	655
No of activities which involve young people under the age of 18	5	225



## PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE

		
    	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

At its Penistone Area Council meeting on the 5th October 17 a decision was taken to award Twigg's Grounds Maintenance limited a 12 month commission (with provision to extend for a further 12 months subject to satisfactory outcomes from contract monitoring) to provide a Clean Green and Tidy service to support the area's environmental priority, in addition to having an impact on other priorities as listed. Following a full presentation of progress to date to Penistone Area Council on June 7th 2018, a contract extension of 12 months was awarded to start from November 1st 2018. A further extension period to take the contract to the end of the financial year 2019/2020 was agreed by Penistone Area Council at its meeting 13<sup>th</sup> June 2019.

The report below provides a summary of activity for the first quarter of the contract extension, which finishes in March 2020.

## Summary of progress to date.

### Achieved Key Milestones

2017/2019 Milestones	Targets
Staff Recruited	December 2017
Attend parish council meetings	March 2018
Attend Area Council briefing meeting	7/12/2017 10am - 12
6 month review report	May 2018
Presentation to Area Council	June 7 <sup>th</sup> 2018
12 month review report	November 2018
18 month review report	June 2019

### 2018/2019 Activity Intervention Targets

	2018/19 Year Target	2018/19 Year Actual	Q1 Oct- Dec Target	Q1 Oct- Dec Actual	Q2 Jan- Mar Target	Q2 Jan- Mar Actual	Contract Extension Target Oct -March 2020
No. of Twiggs led social action projects delivered	40 (48)	<b>149</b>	5	29	10		<b>15</b>
Existing Groups/ Parish/ Town Councils supported	40	<b>104</b>	10	12	10		<b>20</b>
New Community Groups supported	10	<b>4</b>	2	0	2		<b>4</b>
Activities working with local schools	16	<b>21</b>	1	1	6		<b>7</b>
Activities working with businesses	20	<b>49</b>	4	7	8		<b>12</b>
Residents / groups taking responsibility for green areas/ shrub beds/ planters	(12)	<b>19</b>	1	1	5		<b>6</b>
Number of individual Litter Picks completed	40 (144)	<b>44</b>	10	11	10		<b>20</b>
Added value projects delivered (no targets set)	0	<b>37</b>	0	7	0		<b>No target</b>

## Residents / groups taking responsibility for green areas/ shrub beds/ planters

### 1. Windermere Road Penistone – Edible Bed

We continue to promote the monthly tidy activities with local people, and on occasion simply call by to check work is being done. Without our physical contribution, volunteers have this quarter attended to take on the responsibility of weeding the bed. A volunteer also produced their own sign for the bed, which has now been installed.

## Achieved Outcome/ Outcome Indicator Targets

### Outcome Indicators

#### Outcomes:

- *Creating a well maintained, clean, safe, well presented and welcoming physical environment*
- *Local communities involved in ensuring areas are kept clean and litter free*
- *Reduction in levels of littering and dog fouling*
- *Residents/community groups taking responsibility for green areas/shrub beds/planters etc.*
- *Increase skills and work experience at local level*
- *Increase the number of people engaged in volunteering activities in the community*

	2018/19 Year Target	2018/19 Year Actual	Q1 Oct-Dec Target	Q1 Oct-Dec Actual	Q2 Jan-Mar Target	Q2 Jan- Mar Actual	Contract Extension targets Oct- March 2020
No. of new adult volunteers involved in Twiggs led social action projects	80 (based on 2 new vol at each project)	<b>120</b>	10	14	20		<b>30</b>
No. of new young people volunteering	20	<b>107</b>	2	2	5		<b>7</b>
Total Number of Adult Volunteers involved in Twiggs Led volunteering opportunities	150	<b>586</b>	25	100	<b>25</b>		<b>50</b>
Total Number of Young Volunteers involved in Twiggs Led volunteering opportunities	40	<b>41</b>	<b>10</b>	<b>13</b> <i>(Including 11 school pupils )</i>	<b>10</b>		<b>20</b>
No. of events assisted which supports the visitor economy	6	<b>7</b>	<b>1</b>	<b>1</b> <b>Tankersley Community Bonfire</b>	<b>1</b>		<b>2</b>

Volunteers Recruited and Trained	40	<b>236</b> (Includes approx. 163 school children)	5	15 (including 11 school pupils)	5		<b>10</b>
Volunteer Hours supported	(1920)	<b>2,219.5</b>		<b>349</b>			
Number of Secondary Schools worked with	1	<b>0</b>	0	<b>0</b>	0		<b>1</b>
Number of Primary Schools worked with	6	<b>16</b>	1	<b>1</b>	2		<b>3</b>
Number of School pupils involved in environmental projects		<b>221</b>		<b>11</b>			
Number of local businesses worked with	(60)	<b>35</b>	<b>5</b>	<b>5</b>	<b>5</b>		<b>10</b>
*No. of black large sacks of rubbish collected(no targets set)		<b>314</b>		<b>142</b>			

### Achieved Social Value Objectives

	2018/19 Year Target	2018/19 Year Actual	Q1 Oct-Dec Target	Q1 Oct-Dec Actual	Q2 Jan-Mar Target	Q2 Jan- Mar Actual
No. of FT jobs created and recruited to	0	<b>0</b>	0	0	0	
No. of new apprentices employed	0	<b>0</b>	0	0	0	
No. of work experience placements		<b>3</b>	0	0	0	
% spend in Barnsley	95%	<b>95%+</b>	95%	95% +	95%	95%+

### Hot Spot Areas

We have acted upon and completed all jobs requested, promptly and to a high standard.

Excellent feedback continues to be received on the ground.

Hot Spot Areas targeted this Quarter include:

Monday – AM – A628 Windermere Road, Incredible Edible Bed light Maintenance activities.

PM - McDonalds Tankersley – Every first Monday of the month at 2pm

Tuesday – Water Meadows habitats and pathways clearance (irregular visits as and when needed)

Friday – Team Green Moor, supporting with activities to further develop their skills and abilities

Regular checks on South Lane lay-by's as and when required.

## Schools Worked with/ Developments

### 1. Hoylandswaine Primary School

#### Thursday 21<sup>st</sup> November 2019

We met 2 members from HBee+ on site to demonstrate how to do the prep work which will allow the children to do the bulb planting. We calculated out how many holes we would need on each planter so that we would have enough room to plant all of the bulbs. Next we divided all the bulbs between each planter and matched them to the holes. When the school children arrived the holes were ready for bulbs to be placed into. We delivered a demonstration and split them into groups of 2 or 3. As the children were planting the bulbs we educated the group regarding the bulb types and benefits to the environment (Daffodils, Crocus and Allium). The children planted a total of 500 bulbs. As the children were planting we created a willow archway which was donated by Wentworth Castle. We finished off the activities with a drink and chat about enjoying the activities.

## Business Supported/ Developments

### 1. McDonalds

- **Monday 7<sup>th</sup> October 2019**

We worked with a local group and multiple businesses including McDonalds to clear litter from Wentworth Business Park.

- **Monday 4<sup>th</sup> November 2019**

We worked with HSBC and McDonalds to clear 44 sacks of litter from the business park. We transported the sacks into HSBC skip to be disposed of.

### 2. HSBC

- **Monday 7<sup>th</sup> October 2019**

We worked with a group and multiple businesses including HSBC to clear litter from Wentworth Business Park.

- **Monday 4<sup>th</sup> November 2019**

We worked with HSBC and McDonalds to clear 44 sacks of litter from the business park. We transported the sacks into HSBC skip to be disposed of.

3. **Spar**

- **Wednesday 6<sup>th</sup> November 2019**

First we strimmed the grass around pathways and the carpark. After we strimmed the grass the volunteer from the Spar cleared 3 bags of litter previously hidden in the long grass.

4. **Garden Creations**

- **Thursday 31<sup>st</sup> October 2019**

We worked with a volunteer and his 2 carers from Garden Creations to clear 6 sacks of litter from the area. The litter was then taken and disposed of by McDonalds.

5. **Bank View Café**

- **Friday 22<sup>nd</sup> November 2019**

We worked with a volunteer from the Café to tidy up a bench area to prepare it for Winter. We cut away any intrusive brambles and weeds that were growing onto the sitting area. We also strimmed the grass which was surrounding the sitting area and cleared 1 sack of waste. To finish we arranged a date with the volunteer to come back and start work on the Incredible Edible Bed.

## Selection of some of the Groups Supported this quarter

### **Team Green Moor**

Thursday 3<sup>rd</sup> October 2019

We worked together with volunteers from Team Green Moor to lay a base where a new bench is going to sit. We worked with them to move and handle both the bench and flags and then supervised them laying the flags to ensure it was being done correctly. While we worked on this with 1 volunteer another volunteer pruned brambles on the fairy trail. The Green Moor team attempted to do this alone earlier on in the week but didn't know the proper lifting technique which resulted in a volunteer getting injured. Due to this we made sure that before any work was started we showed them how to properly lift the slabs in a way that would avoid any injuries.



Thursday 17<sup>th</sup> October 2019

We met with the group and split everyone up into 3 groups. The first group was assigned to bench building and getting the benches ready to be placed around the area. The second group was assigned to plant pruning and giving the plants a more neat and tidy look to them. The third and final group was assigned to strimming grass and then raking and mulching all of the green waste into a pile ready for composting. Once all 3 of the teams had completed their assigned work we then screwed in an incredible edible sign into the edible planter.

Thursday 31<sup>st</sup> October 2019

We worked with the team to rake the grass verge so it can be cut shorter again. We are doing this as it will be seeded and the bulbs will show better in the spring when the grass is shorter.



Next we went to the Co-Op and picked up a tub of roses and celebrations for the celebratory tea break with the team. Many people came to the village to view the village due to the recent best village award. As we tried to do work we were getting lots of questions about the village and the work we do there.

Thursday 21<sup>st</sup> November 2019

We supported the group to move planters into storage for the winter by dismantling and unbolting them. Once they were ready for moving we helped with the handling of them to the storage areas.

### Tankersley Pilley Environmental Group

Monday 7<sup>th</sup> October 2019

We worked with TPEG and multiple businesses to clear litter from the whole of Wentworth Business Park.



Friday 1<sup>st</sup> November 2019

First we went to addresses we had been given to collect old fences, sheds, decking and kitchens. After we got them loaded up we took them to volunteers to load them on a tractor and take them to a location for the bonfire on the field. Once finished we all went and had finish 'n' chips together at Tankersley Welfare to reward the volunteers for their hard work.

### Historic Archive Group

Wednesday 20<sup>th</sup> November 2019

We worked with a volunteer to tidy the turntable on Green Road. Next we pruned back branches and did some digging and scraping to uncover more of the turntable feature. To finish we reintroduced any green waste back into the



green land. Working around the turn table



we removed saplings and mulched the green waste into the woodland.

Next we cut back the ivy and reinstated the concrete edge to the turn table. The turn table is creating a lot of interest so we gave the History Archives the opportunity to give history lessons to those enquiring.

### HBe+

13<sup>th</sup> November 2019

We worked with members of the HBe+ group to prepare some patches of grass ready for wild flower seeding. Next we reinstated some pathway edges that had overgrowth on them.



### *Working with Hoylandswaine School and HBe+*

First we met 2 members from HBe+ on site to demonstrate how to do the prep work to allow the children to do the bulb planting. We then worked out how many holes we would need on each planter so that we would have enough room to plant all of the bulbs. Next we divided all the bulbs between each planter and matched them to the holes. When the school children arrived the holes were ready for bulbs to be placed into. First we gave the children a demonstration and then split them into groups of 2 or 3. As the children were planting the bulbs we educated into the type of bulbs (Daffodils, Crocus and Allium) and benefits to the environment. The children planted a total of 500 bulbs. As the children were planting we created a willow archway. The willow was donated by Wentworth Castle. To end off we enjoyed refreshments with the volunteers who discussed with us how great the event had been.

Thursday 5<sup>th</sup> December 2019 We removed 6 shrubs, ready for the bed we are digging. We found the right area and proceeded to dig out the shrub bed. The turf removed we used to cover a patch of soil. The shrubs were overgrown and needed pruning down, we did so and then finished by putting them into the newly dug bed. We joined the volunteers for a coffee after our hard work with them.



### Cawthorne Parish Council

Saturday 5<sup>th</sup> October 2019 – Cawthorne

We met up with the volunteers at Cawthorne village hall and started off by handing out the litter picking equipment and also high visibility vests. Next we gave a safety talk and gave out our number to call for when a sack of waste needed collecting. We cleared 36 sacks of waste from the village. To finish we collected all the sacks of waste and took them to the village hall ready to be collected by neighborhood services.





## Watermeadows supporting Happy Café

**Wednesday 16<sup>th</sup> October 2019** – Water Meadows – Penistone

We worked with a volunteer to clear slippery and muddy pathways that had been left behind by contractors doing work on the trees. After we made sure the paths were fully clear of mud and safe to use we then screwed on 8 Active for Happiness signs which had been funded by the area team to promote the Happy Café. Next we repaired some tree stakes and straps which were damaged. To finish off we got together an incredible edible sign and some wood and left it there to allow the volunteer some time to create a sign for us to stake in next time we visit.



The Marketeers Market Barn

## **Supporting The Marketeers**

We worked with 4 volunteers to clear 2 sacks of waste from the area. The waste was mainly broken glass so we carefully cleared it after giving a safety talk.



## Other Reportable Progress this Quarter

### 1. **Rockly View, Thurlstone**

We worked with 2 volunteers to tidy the pavement by removing leaves and cutting down any overhanging branches. We then cut back any overgrowing brambles and nettles. We removed approximately 4 tonne of leaves from the pathway. As we worked a resident brought us out some coffee and mars bars. We then ensured the pathway was completely safe to walk on, this was because there has been reports of a lot of children getting hurt on the pathway due to all the slippery leaves and overgrown green.



### 2. **Spout House Well, Bramley**

We assisted a local resident to help maintain a well that he has recently taken over. First we pruned down some large shrubs around the well which has made it much more appealing for walkers to view and sit around. Next we booked in another session for Christmas tree planting.



### 3. Gilbert Hill, Langsett

#### **Working with Bank View Café**

Working with a volunteer from the Café to tidy up a bench area to prepare it for Winter. We first cut away any intrusive brambles and weeds that were growing onto the sitting area. We also



strimmed the grass which was surrounding the sitting area and cleared 1 sack of waste. To finish we arranged a date with the volunteer to come back and start work on the Incredible Edible Bed.

### 4. Carhead Road, Howbrook

We worked with 2 wonderful festive volunteers from the magical village of Howbrook. We erected the community Christmas tree at Howbrook and made sure that the bitter cold wind did not stop us! Next we had to cut and adjust the base to allow it to fit into the ground sleeve securely. We then dressed the tree and made it come to life with the vibrant lights. We had now yet another tree to fit in this harsh weather, we considered having a break but the joyful Christmas spirit compelled us to work on. We collected the tree, which had been prepared by a volunteer, from his house and carried it to the install location outside the Tea Rooms. The wonderful smell of food coming from the Tea Rooms had us distracted for a moment but we could not let it get in the way of our mission. We followed the same steps that we used for the first tree and in no time the tree was up and shining bright. Finally, our work was done... right away we rushed into the Tea Rooms for a hot drink to warm us back up... it was delightful! We had a great chat with the festive volunteers leaving smiles of everyone's faces as we all knew our hard work had paid off 😊



### 5. Working with TPEG, local residents and farmers, Supporting the Community Bonfire

First we went to addresses we had been given to collect old fences, sheds, decking and kitchens. When loaded up we took them to volunteers to load them on a tractor and take them to a location for the bonfire on the field. Once finished we all went and had finish 'n' chips together at Tankersley Welfare to reward the volunteers for their hard work.

### 6. High Hoyland, Penistone

We worked with volunteers to clear the pathway by cutting back any intrusive hedges and shoveling big piles of debris, which had built up over the years, off the pavement. We then moved the debris onto a farmer's field who had recently given us permission to do so. Once the activities had being completed we had a rest by taking a tea and cake break. The cake was homemade by a volunteer and shared out between everyone who helped out at the event. We then discussed with the volunteers another date we could continue the activity and



noted one down in our diaries. To finish off we went with a volunteer who showed us a new area that he would like our support on. Unfortunately after a bit of research we found out the area was just out of our boundary so we were unable to arrange anything.

**New projects being developed:**

Berry Lane, Wortley - 15 Jan - Improving drainage and clearing grates.

Green Moor - Thursday mornings - Village maintenance and preparation for landscaping projects such as bird hide, heathland restoration, wild verge planting and sleeper steps.

High Hoyland - 17 Jan - Pathway clearance.

Talbot Road – 12<sup>th</sup> February 10am, clearing litter, leaves and overgrowth

**The public health outcomes this contract has helped to achieve:**

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.16	Utilising outdoor space for exercise and health reasons
1.18	Social isolation
Health Improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.13	Proportion of physically active and inactive adults

	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

On the conclusion of the commissioned service to address the needs of isolated and vulnerable older people in the Penistone East and West area, delivered by Age UK 2017-2018, Penistone Area Council identified there was a need for further work to ensure a more sustained approach in the longer term. At the Penistone Area Council meeting 19th July 2018 , it was agreed that £70k was made available from 2018/9 Penistone Area Council fund allocation to set up a 'Supporting Vulnerable and Isolated Older People Fund' (SVIOP). This grant is awarded in 3 lots to address specific needs. Age UK were successful in their grant applications for all 3 lots of this fund and this is the report for the last quarter of the initial 12 month grant funding to January 2020. At the Area Council meeting on October 3<sup>rd</sup> 2019 a decision was taken that although the SVIOP grants are making a good impact, benefit would be gained from extended delivery for a further 12 months to allow much of this work to complete and embed.

## **Age UK Barnsley- Penistone Social Inclusion Project**

**1<sup>st</sup> October to 31<sup>st</sup> December 2019**

### **Introduction**

This report is for the Penistone Social inclusion Project that aims to address loneliness and social isolation among older people in the electoral wards of Penistone East and Penistone West and it covers the period from 1<sup>st</sup> October to 31<sup>st</sup> December 2019. Penistone Area Council has awarded funding from the Supporting Vulnerable and Isolated People Fund 2019/2020 and this is in 3 separate lots. The delivery team from Age UK Barnsley is Karen Dennis who works to develop group activities and Sharon Haggerty who works with individuals at risk of social isolation and they are supported by Jane Holliday, CEO of Age UK Barnsley who is responsible for managing the contracts. Claire Wright is the Advice & Information worker providing a service in the Penistone area.

### **Service Promotion and Activity**

We continue to promote the service through circulation of the project leaflet, social media, events and word of mouth. We have increased the number of posts to the Age UK Barnsley Facebook page and we also share with Your Penistone Community Forum, Community Action Penistone and SOPPA pages. We have established a good relationship with Sheila Weber of the Barnsley Chronicle who has covered events and activities in this quarter.

We also continue to promote the project and its activities through personal contact with groups and partner organisations in the Penistone area. These include lunch clubs, social groups, social prescribing service, Making Space, GP practices, sheltered housing providers, Barnsley U3A, local churches and businesses.

We regularly contribute articles to the St. John's Church and St. Leonard's, Wortley newsletters.

## Summary of involvement across the grants

	Quarter 4			Quarter 1			Quarter 2			Quarter 3			Total for year
	Existing	New	Total	Existing	New	Total	Existing	New	Total	Existing	New	Total	
Volunteer Hours				204	70	274	295.5	50	345.5	394	41	435	1376.5
Total no of volunteers in all roles across all 3 Lots	23	9	32	28	6	34	34	8	42	39	19	58	65
Total No of interventions with service users			439			416			550			863*	2268
Total no of older people engaged across all 3 Lots			154			102			143			192	

\*We have seen an increase in interventions during this quarter and this is due to 2 new groups starting and also due to additional seasonal events and activities. E.g. Winter Warmth event and Christmas lunches/parties.

### LOT 1: Social Action and Volunteering

Under this grant we have provided 25 hours of staff time per week supporting this is made up of 18 hours of Social Inclusion Worker (SIW) time and 7 hours of Information and Advice Worker time.

#### Referrals

8 new referrals in this quarter and these include referrals from Social Services, family and self-referrals. Of the eight, two have been referred back to social services because the level of care required by the individuals is beyond the scope of this service. Two older people are awaiting good neighbour volunteers but continue to receive visits from the social inclusion worker to ensure continuity, one has been signposted to activities within the local area, including U3A and three others are in the process of being interviewed by the social inclusion worker.

#### Volunteers

5 new volunteers have been recruited for 1:1 work this quarter, with a further 4 who have expressed an interest and 2 enquiries are progressing. One of the volunteers has left the Penistone area and another has had to leave due to health issues, so there are currently 22 volunteers supporting the socially isolated within the community. Another volunteer has been a good neighbour to a lady who left the Penistone area in November, but continues to support group activities and attends the bi-monthly volunteer nights out. There is a great bunch of volunteers who work tirelessly with individuals to provide friendship, companionship and practical help. The social inclusion worker keeps in contact with all the volunteers and will continue to organise regular nights out as well as offering them ongoing support and training.

## **Afternoon Outings**

Our service users have enjoyed participating in 7 afternoon outings this quarter and the two most popular were the Christmas lunch and the Penistone Grammar School lunch. The venue of the Christmas lunch was Cubley Hall where a buffet was provided and the 50 attendees enjoyed being entertained by Ralph Shaw who sang and played his banjo. Penistone Grammar School did us proud again this year and put on a lovely hot two course Christmas lunch which was served by the pupils, who also entertained everyone with carol singing. A direct impact of the good neighbour volunteers being involved with individuals is that 10 of the service users enjoyed participating in group activities, where previously they would not have had the confidence to join in. Both of these events have been supported by provision of community transport and we could not have done it without this.

## **Service Users**

Unfortunately, 2 ladies who received support from the project have gone into care homes on a permanent basis but the social inclusion worker (individuals) has received messages from family members thanking her for all that has been done for them. Two other ladies are currently in respite care and the SIW is awaiting the outcome, another is now out of respite care and back in her own home.

After the successful launch of the PenPal scheme, the SIW has identified individuals who are lonely or socially isolated who would particularly benefit from receiving one of these letters. The scheme enables the younger generation to communicate and engage with the older generation, who enjoy revisiting old memories and talking about their past, it also enables both parties to exchange information about each other's lives, including school, hobbies, family and to gain a greater understanding of issues that affect each age group.

## **Reviews**

The Wellbeing Measures for the Service this year show that the average increase after 3 months is 3.5. This is a substantial general increase and in keeping with figures we've seen in the past. However, we are finding that increasingly the people we are working with are facing conditions such as dementia and sight loss that inevitably often mean that their lifestyle is changing detrimentally. It is a credit to the service that wellbeing scores are still generally rising despite the impact of these issues. However, the average decrease for loneliness is 0.8 which is less than it has been in the past. We are finding that a number of people are scoring very low for loneliness and isolation at baseline assessment even though they are clearly very isolated. This then makes it impossible to impact on their scores through interventions. We believe that this is influenced by people's unwillingness to identify themselves as lonely perhaps due to associated stigma. We are looking for alternative measures that might be helpful with this.

## **Quotes from service users/family members include:**

"We're so very grateful you have included my mum on the outing, I can't begin to tell you how much it meant to her and the rest of our family. She came back from the outing absolutely buzzing, then promptly fell asleep!!"

"I don't know what I would do without XX, she's so helpful and kind and I really look forward to her visits"

## **Areas for development**

As a result of feedback from volunteers and the number of enquiries taken during the last quarter, the SIW (individuals) has identified that the following areas require a further proactive approach:

- Silkstone
- Silkstone Common
- Ingbirchworth
- Crow Edge

Although we will continue support in other communities, both SIW's will prioritise those identified initially by conducting leaflet drops and focusing on specific roads where potentially lonely and isolated people live. Furthermore, a good contact at Penistone Group Practice has been identified and this contact will be formally approached with a view to advertising the social inclusion project on their media screen within the surgery. If this is successful, it is hoped it will lead to further referrals from people living in and around Penistone. A meeting is planned with 2 district nurses at the surgery on Shrewsbury Road, with a view to discussing the service with the aim of them identifying older people within the community who would benefit from the good neighbour scheme.

The SIW is also looking at delivering adapted table tennis sessions alongside local Brownies. This has the benefits of increasing wellbeing through both physical activity and intergenerational approaches.

## **Information and Advice**

As in previous quarters we have provided 7 hours per week of Information and Advice Worker time. In this quarter there was a reduction in referrals which enabled the worker to catch up on existing work. The **total estimated gains through benefits for the quarter is £35,265**. This brings the total estimated benefits gained from this one day a week Information and Advice service to **£148,608.31 in a one year period for older people living in the Penistone area**.

9 service users have been seen this quarter of which 3 are male and 6 female. There have been 7 service users in the 70-79 yrs age group, 1 in the 80-89 yrs age group and 1 where age was not disclosed.

Type of advice given - benefits 8, social care 1, housing 2, travel 3. 18 advice sessions were delivered at the home of the service user and 1 in the main Barnsley office.



## Community Car Scheme

Car Drivers by Locality:

Locality	No of existing Drivers	No of new drivers this quarter
Millhouse Green	2	0
Penistone	2	0
Cawthorne	1	0
<b>TOTAL</b>	<b>5</b>	

There have been 108 Community Car journeys undertaken in this quarter made by 10 individuals, the majority being aged in their 80s and 90s. We had been concerned that the number of Community Car journeys had fallen over the last few quarters. Looking into this we found that some car drivers and service users had started arranging journeys without going through Dial a Ride. This is a positive thing because it shows that relationships have now been made that make this service sustainable and able to carry on outside of the contract. However, while we are still trying to monitor impact we have asked for these journeys to be booked via Dial a Ride. This has meant that the figures for the last two quarters have now increased and are reflected in the Lot 1 Outcomes.

Locality of individuals referred to the service for 1:1 support this year	
Penistone	22
Silkstone	5
Silkstone Common	3
Hoylandswaine	1
Oxspring	1
Millhouse Green	1
Thurlstone	1
Thurgoland	1
Cawthorne	1
<b>TOTAL</b>	<b>36</b>

LOT 1 Milestones	To Be Achieved By
Project launch, staff in place, volunteers in place. Community Car Scheme service running. Formal partnerships in place. Office base confirmed. Taking referrals	January 2019 <b>ACHIEVED</b>
New Service Leaflet available. Promotion in place.	February 2019 <b>ACHIEVED</b>
New Volunteer Recruitment	March 2019 <b>ACHIEVED</b>

1 <sup>st</sup> Quarterly Report (Q4)	April 2019 <b>ACHIEVED</b>
Stakeholder event looking at what the project is doing well and ways to improve	May 2019 A DEDICATED MEMBER OF STAFF WILL BE WORKING ON THIS 1 DAY PER WEEK FROM JAN TO MARCH 2020
2 <sup>nd</sup> Quarterly Report (Q1) and Priorities for 2020-2021 to Area Council. Plans made for future provision and funding.	July 2019 <b>ACHIEVED</b>
3 <sup>rd</sup> Quarterly Report (Q2), Volunteer Review. Applying for grants etc.	October 2019 carried out and copies shared at October Contract Meeting. <b>ACHIEVED</b>
4 <sup>th</sup> Quarterly Report (Q3).	January 2020 <b>ACHIEVED</b>

### Lot 1 Outcomes and Indicators

Activity/Intervention	Quarter 4		Quarter 1		Quarter 2		Quarter 3		Total Target	Actual For year
	Target	Actual	Target	Actual	Target	Actual	Target	Actual		
Wellbeing Measure (WEMWBS)		*		5.2				3.5	Average Increase	3.5
Loneliness Measure (UCLA)		*		1.8				-0.8	Average Decrease	-0.8
Number of service users 1:1	10	21	10	8	15	19	15	12	50	60
Number of I&A service users	10	28	10	20	10	25	10	19	40	92
Community Car Journeys	50	92	70	65	85	52	85	108	290	380
Afternoon Outings	3	3	5	5	6	5	6	7	20	20
Number of Volunteers	18	19	4	5 new	5	2 10 in progress	5	5	32	33
Safe Home Referrals		**		0		0		0	Recorded Number	0
Number of Intergenerational Activities	MOVED TO LOT 2									

*\*\*It has not been necessary to make any safe home referrals as there have been no circumstances that have required it. During visits to people's homes, we look out for any potential hazards and would refer to the correct organisation should there be a cause for concern*

## **Lot 2 – Community Activities**

### Focus on smaller communities

#### **Pilley and Wortley**

The Social Inclusion Worker has continued to provide support to the Wortley Afternoon Social group and the Healthy Life Group in Pilley.

The Healthy Life Group has an average attendance of 12 and members received a visit from Phil Carr of SY Fire Service who gave advice and information of Fire Safety in the Home. Chair based exercise sessions take place each week and the members went out for a Christmas lunch. They have also contributed to the Age Friendly Penistone survey.

The Wortley Afternoon Social is a popular group and attendances vary from 8 to 12 people at any one time. Members prefer to sit and chat and generally enjoy each other's company. A Winter Health quiz took place and members also contributed to the Age Friendly Penistone survey.

#### **Millhouse Green**

A group of people have recently set up the Millhouse Green Village Community Association in order to set up a number of new activities and events for the local community. The SIW (groups) will be meeting with the Chair of this group to look at how they can work together to address the needs of older people in the local community.

#### ***Crow Edge, Carlecotes, Dunford Bridge***

We identified the need to make stronger links with the residents in outlying villages and in particular in Dunford Parish. It has been noticed that events held in Penistone town centre are rarely attended by anyone living in Carlecotes, Crow Edge and Dunford Bridge.

We decided to hold a Christmas party for older residents and to use this as an opportunity to talk to people about how it is to live in these three villages. We also wanted to identify any older people who we are not currently reaching who may be struggling and to consider how the Social Inclusion Project may be able to help them.

150 flyers were delivered by hand to houses in Crow Edge, Carlecotes and Dunford Bridge. Despite offering to provide community transport to anyone not being able to get to the venue independently, we received only 8 bookings from 4 couples, 2 of which were later cancelled due to a hospital appointment.

Due to this poor response, it was decided to cancel the event and instead, we invited the remaining 3 couples to have lunch at Cubley Hall and they all accepted.

The 3 couples who attended the lunch are keen to meet up every 6 weeks or so and we will be arranging another meeting in February. They are willing to use their local knowledge and connections to help us identify ways of involving this community in social and information-based events and to help identify any hard to reach older people who may need support. 2

couples will be asking their elderly neighbours to attend the February meeting and will provide a lift for them. ***Please see case study for further details***

### **Silkstone**

As detailed in Lot 1, both SIW's will work with the local Brownie group to put on intergenerational activities based around adapted ping pong. This will provide a way into the community and it is hoped that additional activities will be planned and new contacts made with older people in the area.

### **Summary of activities that have taken place in this quarter**

<b>Activity</b>	<b>Frequency</b>	<b>Locality</b>
Tea & Chat, Weavers Court	Monthly	Penistone
Healthy Life Group	Weekly	Pilley (Tankersley Welfare Hall)
Penistone Pen Pals	Occasional	Penistone and surrounding area
Tai Chi Group	Weekly	Penistone
Wortley Afternoon Social	Weekly	Wortley
Dunford Parish Residents Group	First time but will be monthly	Dunford Parish
SOPPA	Monthly	Penistone
Winter Warmth Event	One-off	Penistone
Christmas Lunch at Cubley Hall	One-off	Penistone
Christmas Lunch at Penistone Grammar School	One-off	Penistone

### ***Men in Sheds***

2 volunteers have continued to fit out the shed and it now has a work bench and cupboards. Some tools have been donated by members of the public and any additional items will be purchased. Terms of use and other processes such as Health and Safety procedures have been put in place. The project is now at the stage where a wider number of people can be involved. A meeting has been arranged for Friday 17<sup>th</sup> January where all interested people will be able to find out how the project will operate and when they can use the shed and the room in the church. Everyone attending will be given a user information pack. It is hoped that we will be able to interest potential volunteers to help lead the activities on a regular basis. There are 15 members and an additional 10 people who want to be involved as soon as the project goes live.

### ***New groups/activities***

- Dunford Parish Group. This started as a Christmas lunch but the occasion became a consultation opportunity and the group will continue to meet on a monthly basis.
- Tai Chi group started on 13<sup>th</sup> November initially as a free 6 week taster activity. Interest has been excellent and it will continue as a regular group with attendees paying £3.50 per session. Regular attendances are between 8 and 12 people. Those attending have already reported feeling a positive improvement in their health and well-being which they attribute to participating in this activity.

### **Penistone Pen Pals**

12 older people have now responded to the letters they have received from Year 8 pupils of Penistone Grammar School. The pupils are expected to write their letters in the next couple of months.

Pupils from Thurgoland Primary School have written Christmas cards to older people and these were distributed into the community throughout December. They have also written letters which will be allocated to older people in the next few weeks. There are over 40 in total so it will take a while but we look forward to the challenge.

### **Barnsley U3A**

There is a new group MOTO (members on their own) started which is proving to be popular. All the previous 11 groups continue including the Art group that was taken on from the WEA in the last quarter. There are a total of 130 participants across all 12 groups.

The individual groups are: Bread making -5; Board Games - 9; Crown Green Bowling – 8-10; Patchwork - 15; West Africa - 6; Social History - 12; Vintage Social - 10; Crafty Chat - 9; Walking Group – 12-15; Art - 15, Paramount Group - 6 and MOTO – 18. There is the possibility of a new gardening group in early 2020 which will meet to swap cuttings etc.

### ***Planned activities***

- Intergenerational project – more coffee mornings/afternoons with IKIC
- Events in Dunford Parish
- Love Your Life (SOPPA Stakeholder Event) – new date/venue to be decided
- Age Friendly Action Plan roll out – survey findings to be discussed at AF Overseeing Group on 24<sup>th</sup> January

<b>LOT 2 Milestone</b>	<b>To Be Achieved By</b>
Project Launch, staff in place, volunteers in place,. Community Car Scheme running. Formal partnerships in place. Office base confirmed. Consultation begun about groups and activities needed.	January 2019 <b>ACHIEVED</b>
Men in Sheds staff member recruited. Further volunteers recruited. Men In Sheds consultation underway.	March 2019 <b>ACHIEVED</b>
Shed consultation completed. Search for accommodation.	April 2019 <b>Consultation achieved, Accommodation confirmed.</b>

First Quarterly Report (Q4) completed.	April 2019 <b>ACHIEVED</b>
Men In Sheds launched.	May 2019 <b>ACHIEVED SEPT.</b>
Stakeholder event looking at what the project is doing well and ways to improve.	May 2019 <b>A DEDICATED MEMBER OF STAFF WILL BE WORKING ON THIS 1 DAY PER WEEK FROM JAN TO MARCH 2020</b>
2 <sup>nd</sup> Quarterly Report (Q1) and Priorities for 2020-2021 to Area Council. Plans made for future provision and funding.	July 2019. <b>ACHIEVED</b>
3 <sup>rd</sup> Quarterly Report (Q2), and Priorities for 2020-2021 to Area Council. Plans made for future provision and funding.	October 2019 <b>ACHIEVED</b>
Winter Warmth and Wellbeing Event	October 2019 <b>ACHIEVED</b>
4 <sup>th</sup> Quarterly Report (Q3).	January 2020 <b>ACHIEVED</b>

Lot 2	Quarter 4		Quarter 1		Quarter 2		Quarter 3		Total Target	Actual For year
	Target	Actual	Target	Actual	Target	Actual	Target	Actual		
Activity/ Intervention										
New Activities/Groups	1	2	2	4	3	2	2	3	8	11
Health Focused Events)	1	3	1	1	1	4	1	3	4	11
Number of volunteers involved in groups/activities	4	13	2	0	2	4	4	18	12	35
Men In Sheds Members	0	15	6	15	7	15	12	15	25	15
Increased Number of people involved in new community activities	20	59	30	8	45	33	55	130	150	230
Number of Intergenerational Activities (moved from Lot 1)			1	2	1	3	1	3	3	8

### Lot 3- Creating and Managing Responsive Networks

#### Community Forum – SOPPA (Supporting Older People in the Penistone Area)

- 2 meetings have taken place in this quarter: 24<sup>th</sup> October, 28<sup>th</sup> November
- There are now 13 members of the group and most of them attend each meeting. The new member is a community nurse working in the Penistone area.
- Members continue to work together on the Age Friendly Penistone initiative.
- The members have not been using the Facebook group as often as expected. One explanation is that they have established a good working relationship over the last 3 years and tend to communicate directly by email or face to face. However, work will be done to encourage participation from them and also to promote it to a wider group of individuals from appropriate organisations who may not be able to attend meetings but would like to have an input to the group and its activities.
- Currently planning a joint stakeholder event - **Love Your Life**. A new date will be decided as the November date was agreed to be too near to Christmas and there was concern that service users would have too many conflicting events and activities to attend.

#### Age Friendly Penistone

The survey has now closed and 74 completed surveys have been received and evaluated. The outcome will be discussed at the next Age Friendly Overseeing Group meeting on 24<sup>th</sup> January. When priorities will be identified and an action plan will be agreed.

LOT 3 Milestones	To Be Achieved By
Project Launched	January 2019 <b>ACHIEVED</b>
Consultation with community groups and older people across the area	January to March 2019 <b>STARTED AND ONGOING</b>
1 <sup>st</sup> Community Forum then at regular intervals determined by group	February 2019 <b>ACHIEVED</b>
Social Media in place	April 2019 <b>EMAIL ACHIEVED</b> <b>Facebook group ACHIEVED</b>
Age Friendly overseeing group in place	February 2019 <b>ACHIEVED</b>
Age Friendly event for older people and agencies finalising priorities	March 2019 <b>REVISED TO MAY 2019</b>
1 <sup>st</sup> Quarterly Report (Q4) and Age Friendly Action Plan	April 2019 <b>REPORT</b> <b>ACHIEVED. ACTION PLAN</b>

	REVISED TO NOV 2019
Partners identified to meet priorities and work begun	May 2019 REVISED TO NOVEMBER
Community Forum working on event 1 e.g. Safeguarding Week	July 2019 WINTER WARMTH EVENT ACHIEVED OCT 2019
2 <sup>nd</sup> Quarterly Report (Q1) and Review of Action Plan	July 2019 ACHIEVED
Presentation to Area Council and priorities for next year	August 2019 ACHIEVED
Community Forum working on event 2 e.g. Winter Safety	October 2019 LOVE LATER LIFE EVENT PLANNED FOR SPRING 2020
3 <sup>rd</sup> Quarterly Report and review of Action Plan	October 2019 ACHIEVED
Age Friendly Event for older people and agencies	November 2019 REVISED TO SPRING 2020
4 <sup>th</sup> Quarterly Report and review of Action Plan	January 2020 ACHIEVED



LOT 3	Quarter 4		Quarter 1		Quarter 2		Quarter 3		Total Target Year	Actual for Year
	Target	Actual	Target	Actual	Target	Actual	Target	Actual		
New people/groups attending Community Forum	5	9 *	10	0	15	1	10	0	40	10
*Number of people consulted about Age Friendly	50	25 **	75	12**	0	23**	0		125	77
Age Friendly Consultation events	7	0	1	1	0	3	1	5	9	9
Action Plan Overview Meetings – Age Friendly	0	0	2	0***	3	0***	3	0****	8	0
AUKB volunteers - consultations	3	0	3	2	3	3	1	0	10	0
Dementia Friendly Businesses signed up	4	0	5	0***	6	0***	5	0****	20	0
Dementia Awareness courses delivered	0	0	1	0***	0	0***	1	0****	2	0

\*This does not include the SIW and the Area Team Community Officer

\*\* Within existing group meetings

\*\*\*The Age Friendly work will follow on from the consultation period. The questionnaire will be evaluated and discussed at the next Overseeing Group planned for November. Priorities will be identified and an Age Friendly Action Plan will be agreed. Work will then commence in partnership with organisations represented on the SOPPA Forum and any other appropriate partners to be identified who will be able to help deliver priority actions. Dementia Friendly businesses will be signed up and Dementia Awareness courses will be delivered as part of this action plan.

\*\*\*\*

The Age Friendly work has focused on the Age Friendly questionnaire that was designed in conjunction with the SOPPA group. Time has been allocated to taking this out to community groups and asking service users to complete the questionnaire at a time when group leaders

have been on hand to offer extra support and encouragement to enable older people to complete them. 74 questionnaires have been completed.

Groups included: St. John's Coffee Thursday Morning, Penistone; Healthy Life Group, Pilley; Tea & Chat, Weavers Court, Penistone; Wortley Social Afternoon; Oxspring Pop In Club, CAMEO, Penistone; PenActive, Penistone; Penistone Show. In addition the SIW for individuals has taken a number of questionnaires to older people when making one to one home visits.

The Age Friendly Action Plan will be discussed at the next SOPPA meeting on 16<sup>th</sup> January and work will then begin on delivering it in partnership with appropriate organisations and groups.

Dementia Friendly businesses will be signed up and Dementia Awareness training will be delivered as part of this Age Friendly Action Plan.

#### **Social Inclusion Project - Plans for Quarter 4**

- Love Your Life event to be organised by SOPPA – Spring 2020
- Age Friendly action plan to be commence.
- SOPPA members, together with other partners to be identified, will work together to meet priorities and to implement the Age Friendly action plan
- Work with residents of Dunford Bridge to identify older people who may be lonely and/or isolated and look at how we can address their needs.
- Work with Millhouse Green Community Group to identify issues affecting older people who may be lonely and/or isolated and look at how we can address their needs.
- Continue to support the Men in Sheds project and identify one or more volunteers to lead the project.



 	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

The DIAL drop in provides Penistone with a dedicated advice worker supported by a volunteer, half a day per week. Funding for this service comes from the Penistone Working Together Fund, and has been approved on a 12 month basis subject to satisfactory performance since 2017. The performance shown below is from the last quarter of the 2019 contract. Satisfactory performance has been achieved and funding will be continued for a further 12 month period in 2020.

### Project Highlights

- **12** sessions held
- **52** residents have received face-to-face advice
- The average number of residents attending a session is **4**
- The highest number of residents attending a session is **7**
- The total **actual** amount of unclaimed benefit income generated through the sessions to date is **£161,643**
- The total **projected** amount of unclaimed benefits generated through the sessions to date is **£237,109** (this includes claims waiting for a decision)

- For every £1 invested from the Penistone Working Together Fund the project has brought **£36.77** into the area \* actual amount of unclaimed benefit income generated divided by one years grant payment
- Volunteers gave **271** hours of their time to support this project which equates to a volunteer investment of **£3,677**

## Project Outcomes

- **92%** of residents attending the sessions reported feeling less anxious as a result of speaking to our advisor
- **64%** of residents attending the sessions reported feeling more able to deal with their own affairs
- **71%** of residents reported feeling their health and wellbeing had improved 3 months\* after receiving support from our advisor

## Analysis of Benefit Income Gain

Period	Actual	No of claims awaiting decisions/not known
Quarter 1	£9,960	13
Quarter 2	£86,328	25
Quarter 3	£27,455	30
Quarter 4	£37,900	33
<b>Total</b>	<b>£161,643</b>	<b>112</b>

## Breakdown of Enquiries

No. of Residents Attending Sessions

Month	Qty
October	19
November	18
December	15
<b>Total</b>	<b>52</b>

## Analysis of Presenting Issues

Issue	Specific Issue	No of Enquiries
Benefit Appeals	Mandatory Reconsideration AA	2
	Mandatory Reconsideration PIP	4
	SSCS1 DLA	1
	SSCS1 PIP	3
	SSCS1 ESA	1
	Upper Tier ESA	1
	Upper Tier Other	1
<b>Total</b>		<b>13</b>
Benefits	Attendance Allowance	11
	Carers Allowance	1
	Employment and Support Allowance	3
	Personal Independence Payment	13
	Universal Credit	3
	Council tax credits	1
	ESA self help pack	1
<b>Total</b>		<b>33</b>
Disability Information	Blue badge	4
	Bus/Rail pass	1
<b>Total</b>		<b>5</b>
Consumer	Scam	1
<b>Total</b>		<b>1</b>

## Project outcomes from £4850 funding received in 2019

- ✓ 211 residents received information and advice
- ✓ £23 cost per resident
- ✓ 7609 hours of volunteers time provides return on investment of £36 per resident
- ✓ £161,643 actual benefit income gain equating to £766 per resident
- ✓ £237,109 projected benefit income gain ( claims still in progress) equating to £1124 average per resident

## Case Study

### Before DIAL

Mr W who has learning difficulties, attended Penistone outreach with his mum. He had applied for Personal Independence Payment but his application had been turned down. He was agitated and upset about the decision and did not understand how he could have only been awarded 4 points for both the daily living and getting around components. The minimum points required for an award is 8

### Advice given by DIAL

DIAL undertook a comprehensive case review. We worked through his declaration notice to understand where the errors or inconsistencies were and highlighted what should have been points should have been applied based on current case law and DWP guidance. We applied for a Mandatory Reconsideration on his behalf.

### After DIAL

The decision was overturned and Mr W was awarded 15 points for the daily living component and 12 points for the getting around component.

### Acknowledged outcome

He has been awarded more money for getting around and for daily living. He now has more money to live on, his stress and anxiety levels are much lower and he is able to get out more now and engage with the community.






### Mr W said

“I can’t thank you enough. This money will make a big difference to me”

The public health outcomes this project has helped to achieve:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.15	Statutory homelessness
Health improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.23	Self-reported well being



 	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

Penistone Area Council provided funding for a 6 month pilot project which in response to information received about a high demand from Penistone residents for support from CAB in central Barnsley. The project, funded through Penistone Area Council’s Working Together grant funds, provided two advice sessions per month delivered at the Penistone Town Hall between 2-6pm to encourage attendance from people who may be working but still struggling with money management or debt issues. Satisfactory outcomes from the pilot, confirmed there was a need and a further application for funds was received and approved to run the service for a further 12 month period. The report below provides information for the first quarter of the new funding from the beginning of October 2019.

**PROJECT OUTCOMES**

Project update

Project Outcome	Intervention/ activities that will contribute to achieving project outcome	Target	Progress
<p><b>Outcome 1</b></p> <p>Increased access to local advice</p>	<ul style="list-style-type: none"> <li>• Suitable accessible venue secured</li> <li>• Offer advice via drop in advice sessions</li> <li>• Number of client contracts</li> <li>• Fast track warm referrals to other CAB services</li> </ul>	<ul style="list-style-type: none"> <li>• 1 local venue (Penistone Town Hall)</li> <li>• 24 Sessions in 12 months</li> <li>• 60 client contacts in 12 months</li> <li>• 12 referrals in 12 months</li> </ul>	<p>Completed</p> <p>5 sessions delivered, one cancelled due to Christmas</p> <p>18 Client contacts to date</p> <p>3 this quarter</p>
<p><b>Outcome 2</b></p> <p>Improved health and wellbeing</p>	<ul style="list-style-type: none"> <li>• Clients report via ongoing client survey</li> </ul>	<ul style="list-style-type: none"> <li>• 65% report positively by the end of the project</li> </ul>	

Since the beginning of April 2019, when the funding period began, the project has seen a total of 52 client contacts. The clients have been assisted at Penistone Town Hall via 16 four hour advice sessions, which take place every 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month.

Project totals to date, the adviser has assisted clients to manage debts of £29,694 and claim benefits of £54,583. The adviser has supported with a total of 116 unique issues of which 33% were benefits, 22% Universal Credit, 9% employment issues, 7% health and community care, 5% consumer issues, 4% debt, 4% financial capability, 4% relationships and family, 3% tax, 3% Travel, 3% utilities and 3% other issues.

During this quarter, **debt managed totalled £540**, however; one client was advised to seek further assistance from our debt team in relation to £114,000 of debt and fraudulent activity relating to £42,000 of debt and Proceeds of Crime Act proceeding being taken against them. The adviser has **assisted clients to claim an additional £22,631 of benefits** - these benefit gains were distributed amongst 4 different clients with an **average gain of £5,658 per client**.

This quarter, clients accessed this advice service for support with a variety of different issues, including benefits, consumer goods and services, employment, utilities, tax, relationship and family, financial capabilities and housing. Further analysis of our Casebook recording system shows that we have dealt with a total 45 of unique issues. Of these issues 33% related to benefits and tax credits,



22% related to Universal Credit, 9% consumer, 9% employment, 7% utilities, 7% tax, 4% financial capabilities, 4%relationships , 2% housing and 3% other issues.

**42% of clients presented with a disability or long term health condition.**

Helping clients to claim the benefits they are entitled to and to manage their debt and money, will help to maximise income and will give clients more money to spend in the local economy.

Volunteers support this project by signposting clients from our town centre reception and via our telephone and Email Services. Volunteer admin services are also provided as and when required.

Projet Milestones

MILESTONE	TARGET DATE	PROGRESS/ ACHIEVED
Confirmation of Staff	Staff already in place	100% Complete
Confirmation of venue	1 <sup>st</sup> October 2019	100% Complete
Liaise with venue staff	1 <sup>st</sup> October 2019	100% Complete
Update publicity material	1 <sup>st</sup> October 2019	100% Complete
Start phase 2 of service delivery	9 <sup>th</sup> October 2019	100% Complete
Recruit and train volunteers	ONGOING	Ongoing
Submit quarterly monitoring reports	Jan 2020/ Apr 2020/ Jul 2020/ Oct 2020	Ongoing
Client Surveys	ONGOING	Ongoing

## Quarterly project targets

	Quarter 3		Quarter 4		Quarter 1		Quarter 2		Total
	T	A	T	A	T	A	T	A	
Activity/Intervention									
Number of advice sessions delivered	6	5	6		6		6		24
Number of client contacts	15	18	15		15		15		60
Number of fast track referrals made to other CAB services	3	3	3		3		3		12
Improved health and wellbeing									65% report positively by end of the project

### Case Study:

**Client and partner reside in a housing association property. Client acts as full time carer to the partner, who has various mental health conditions. Clients were struggling financially and wondered if any other benefits were available to them. Clients have been living off their savings but these have now been expended completely.**

**Undertook a full benefit check for clients and established that they were entitled to an additional £5,356 per annum of benefits. As a result, clients are now able to manage and live within the benefits they are receiving.**

**Clients were also advised on Bernerslai homes priority housing policy and what priority 3 means for them regarding accessing housing.**

**During the first quarter we assisted clients deal with £540 of Debt and claim an additional £22,631 of benefits which shows an investment return of £25 of benefit gain for every pound spent on this project.**



 	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

Following funding from the Working Together Fund to provide it's operational running costs for a 12 month period from April 2018 to March 2019, South Pennine Community transport have successfully secured funding for 53% of running costs from alternative sources for 2019/2020. Working Together grant funds have therefore been approved for the remaining 47% of operational costs for the financial year 2019/2020. The project provides a bespoke bus service which is staffed by volunteers who offer additional support to enable older and more vulnerable residents in the area to get out and about to shop or meet up with others in their local area. This report provides an update on progress for the third quarter of the second year of funding to support this project. Progress for this quarter is satisfactory.

**PROJECT OUTCOMES:**

Project Outcome	Intervention/ activities that will contribute to achieving project outcome	Target	Progress
<b>Outcome 1</b> Allowing people to access local services	<ul style="list-style-type: none"> <li>Provision of bus service and monitoring of use</li> </ul>	<ul style="list-style-type: none"> <li>120 pax per week</li> </ul>	273 pax per week
<b>Outcome 2</b> Removing loneliness and isolation	<ul style="list-style-type: none"> <li>Reaching out to those who are unable to access mainstream transport</li> </ul>	<ul style="list-style-type: none"> <li>120 pax per week</li> </ul>	273 pax per week
<b>Outcome 3</b> Integration of the community	<ul style="list-style-type: none"> <li>Promoting a community bus service that is open to all</li> </ul>	<ul style="list-style-type: none"> <li>Number of new groups reached per quarter.</li> </ul>	Regularly attending events and coffee mornings.
<b>Outcome 4</b> Activating volunteers	<ul style="list-style-type: none"> <li>Mobilising volunteers locally to help promote the service and ascertain important feedback</li> </ul>	<ul style="list-style-type: none"> <li>5 volunteers</li> </ul>	7 Volunteers

**MILESTONES**

MILESTONE	TARGET DATE	PROGRESS/ ACHIEVED
Timetables distributed and targeted drops completed	Ongoing	Timetables distributed to local outlets and at community events
Evaluate the service	Ongoing	Monitoring the data from our electronic ticket machine
Sustainability options explored and progressed	Ongoing	Exploring new ways of funding the service for its long term sustainable future

## QUARTERLY PROJECT TARGETS

Activity/Intervention	Qtr 1		Qtr 2		Qtr 3		Qtr 4		Total target
	T	A	T	A	T	A	T	A	
Number of people using the service	480	3398	480	3559	500	3521	500		
No of new passengers quarterly		232		218					
No of volunteers involved locally in promoting the service	5	7	5	7	5	5	5		
No new groups worked with by volunteers	3	3	3	3	3	3	3		
No of passengers consulted	50	50	50	50	50	50	50		
% Income generated to sustain service	40	30	50	40	75		80		

## PENISTONE LOCAL LINK 25 - INFORMATION REPORT - JANUARY 2020

### Service 25

Since the launch of the Penistone Local Link, number 25, in September 2017 the service has grown well ahead of expectations. The service is well established and continues to grow. We are now looking at potential options for further growth. We are hoping to achieve this by:

- Working with SYPTE to help develop a more integrated network of bus services around Penistone
- Potentially extending the hours of operation on service 25 to offer more travel opportunities
- Renewed publicity and printing of a fresh timetable publication to distribute locally

### Service 25A

Since launching new service 25A last September we are pleased to report the service is becoming established. The 25A provides additional journeys for Millhouse Green and Thurlstone as well as Dunford Bridge and Crow Edge. This service also offers an additional daily link between Holmfirth and Penistone. We are also looking ways to develop new services for the outer laying areas of Penistone such as Thurgoland and Crane Moor. We are in discussions with Parish Councils and local groups about this.

### Driving Communities Forward

In the autumn we launched our plan for the next 5 years – ‘Driving Communities Forward’. This plan is delivered in partnership with HCT Group, the largest provider of community transport in the UK. We were delighted that members of Penistone Area Council were able to attend the launch. The plan is about developing community bus services in the South

Pennine area including Penistone and Stocksbridge. You can view the document at: [www.southpenninect.co.uk/drivingcommunitiesforward.htm](http://www.southpenninect.co.uk/drivingcommunitiesforward.htm)

### **CTA Awards**

During November 2019 we attended the Community Transport Association Awards in Manchester. Whilst we didn't win the award of Community Transport Provider of the Year, we are ranked in the top 3 throughout the UK.

### **New Partnerships**

We are always looking to develop new partnerships in the community. We will continue to work hard at maintaining our current partnerships whilst seeking to open new relationships. One of our goals from our 'Driving Communities Forward' plan is to work with community rail. Penistone has a very active community rail group in the Penistone Line Partnership. We are looking to work in partnership with PLP to help enhance local bus and train services.

### **South Pennine in the News!**

For the second time in the space of a year our services featured on television news. Our model for providing low cost, sustainable bus services was shown in a wider piece about bus services on ITV Calendar News.



**BARNSELY METROPOLITAN BOROUGH COUNCIL**

**Penistone Area Council  
February 13<sup>th</sup> 2020**

**Report of the  
Penistone Area Council Manager**

**Agenda Item:**

**Penistone Area Council Procurement and Financial update report**

**1.0 Purpose of Report**

1.1 This report provides members with an update on the following commissioning and procurement activity:

- Supporting Vulnerable and Isolated Older people service
- Working Together Fund
- Clean & Tidy Service

1.2 The report outlines the agreed current priorities for Penistone Area Council 2019/2020 and the intentions for spend against these priorities

1.3 The report outlines the 2019/2020 financial year position for Penistone Area Council and current budget update.

**2.0 Recommendations**

2.1 **That members receive the update on the procurement activity.**

2.2 **That members note the update and progress of contracts funded by the Supporting Isolated and Older People Grant fund from within this report, and agree timescales for the review of this service.**

2.3 **That members receive the update and current financial position of the Penistone Working Together Fund, and consider the potential likely demand on these funds.**

2.4 **That members note the updates on the current Clean and Tidy contract from within this report and the progress of procurement of a future contract from April 2020.**

2.5 **That members note the current position of Penistone Ward Alliance Funds in light of recently agreed additional funds.**

2.6 **That Members note the provision of Area Council updates for the February edition of Penistone Living and consider the need for any future communication requirements of this type.**

2.7 **That Members note the current position for the 2019/2020 budget and potential underspend and carry forward to the 2020/21 budget.**

### **3.0 Supporting Vulnerable and Isolated Older People Service**

- 3.1 At a Member briefing on 17<sup>th</sup> May 2018 Members reviewed the existing commissioned service to address the needs of isolated and vulnerable older people in the Penistone East and West area, delivered by Age UK. It was concluded that whilst outcomes from the existing contract were being addressed satisfactorily, there was a need for further work beyond the lifespan of the contract to ensure a more sustained approach can be made to addressing the needs of isolated and vulnerable older people in the Penistone East and West area.
- 3.2 At the Penistone Area Council meeting 19<sup>th</sup> July 2018 , it was agreed that £70k was made available from 2018/9 Penistone Area Council fund allocation to set up a 'Supporting Vulnerable and Isolated Older People Fund' (SVIOP) with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members.
- 3.3 Members were provided with the opportunity to comment on the grant outline proposal following Area Council on October 4<sup>th</sup> 2018, and the grant was advertised for applications on November 2<sup>nd</sup>. Applications were received and assessed by the SVIOP grant fund panel on December 11<sup>th</sup> 2018 and Age UK were recommended as the preferred supplier for delivery of all three lots of the grant fund to commence January 17<sup>th</sup> 2019.
- 3.4 Although performance has been noted as satisfactory through quarterly monitoring reports, members at their workshop on July 11<sup>th</sup> 2019 requested that further information on activity was presented by Age UK to PAC at its' meeting on 1<sup>st</sup> August 2019.
- 3.5 Following presentation and update from Age UK at PAC on August 1<sup>st</sup> it was noted that current projects delivered through the SVIOP grants are making a good impact but that benefit would be gained from extended delivery to allow much of this work to complete and embed.
- 3.6 At the Penistone Area Council 3<sup>rd</sup> October 2019, members agreed to allocate additional funds of £70k ( £17,500 from the 2019/20 Area Council commissioning budget and £52,000 earmarked from 2020/21 budget) to enable an extension of 1 year to contracts within this grant fund. These are currently progressing as of January 18<sup>th</sup> 2020.
- 3.7 Satisfactory progress continues against existing contracts , as outlined in performance reporting included within this meeting.
- 3.8 Members are asked to agree to receive a full review of the service provided by Age UK at their meeting of 4<sup>th</sup> June 2020 to help determine any potential future options for meeting this priority.



#### 4.0 **Penistone Area Council Working Together Fund**

- 4.1 At a Penistone Area Council meeting in June 2015 Members agreed **£120,000** over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities would be awarded between £5,000 and £20,000.
- 4.2 Further to this decision, at the Member Briefing meetings on the 17<sup>th</sup> and 24<sup>th</sup> November 16 the Penistone Area Council Members considered their priorities for the 17/18 financial year and following a review of the projects funded to date agreed to support the continuation of the Penistone Working Together Fund. It was recommended that the remaining **£32,038** of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together fund and that **£50,000** from the 2017/18 commissioning budget be allocated to continue the fund for 2017 /18. This gave a working total budget of **£202,038**
- 4.3 At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining underspend to top up the Penistone East and West Ward Alliance budget
- 4.4 At the Area Council meeting on the 8<sup>th</sup> February 2018 it was agreed that the remaining underspend of the Working Together Fund was carried forward to 2018/19 and that funds be promoted widely to attract applications.
- 4.5 At the Area Council meeting on 5<sup>th</sup> April, 2018 Members considered an option to use an allocation of remaining Working Together Funds to support the continuation of running the Community Transport bus pilot operated by South Pennine Bus Company for a further 12 months at a cost of £20,000. It was agreed that an application would be welcomed for consideration by the Working Together Panel and subsequently Working Together Funds were not widely publicised.
- 4.6 At the Area Council meeting on 19th July 2018 it was agree to accept appropriate informal requests for funding from PWTF, and that any decision to make further additions to Working Together funds from Area Council budget reserves be considered at a later date following a review of Area Council priorities later in the year.
- 4.7 At the Area Council February 14<sup>th</sup> 2019, following a priority review workshop in January 2019, members agreed to allocate the Area Council underspend of £18,448 from 2018/19 budget to the Working Together Funds,giving a unallocated grant fund of **£28,596** which was carried forward for spend within the 2019/2020 financial year.
- 4.8 At a PAC forward planning workshop with members on July 11<sup>th</sup> 2019, members gave further consideration of the Working Together Grant fund and it was agreed that the grant provides a good means for supporting a wide range of projects that will enable the Area Council to meet its' current priorities.

- 4.9 At the Area Council meeting of 1<sup>st</sup> August 2019, members therefore agreed to an allocation of an additional £50k to the Working Together Fund from the Area Council commissioning budget in order to attract further projects to the funds in support of PAC priorities, providing a working total of £ 64,596.
- 4.10 At the Area Council meeting of 3<sup>rd</sup> October members were advised of two pending applications to the grant funds totalling £12,774. Members are advised that the grant panel approved only one of these for the CAB debt service and has asked for further information in support of the Young people's mental health project. The current total remaining for allocations is therefore £61,030.
- 4.11 At PAC meeting of December 3<sup>rd</sup> 2019 , members noted the remaining amount and potential to utilise this in support of applications to support young people, pending outcomes from a workshop to be held to discuss this further in March 2020.
- 4.12 Members are advised that no further applications have been received to date, but are asked to note that the current contract for the South Pennine bus service will come to an end at the end of March 2020. Members are asked to consider whether further applications for funding in support of this type of service would be encouraged.
- 4.13 **Total allocations to date**

Penistone FM	£ 15,627.00
Penistone Round Table	£ 11,660.00
Penisone Scout Group	£ 8,050.00
Sporting Penistone	£ 16,230.00
DIAL (Information and Advice service 2017)	£ 4,275.00
Barnsley Market – BMBC Market Barn additions lighting and Wi-fi	£ 6,740.00
Penistone Youth Project (TYS)	£ 8,730.00
The People Focussed Group ( Bumping spaces)	£ 19,836.00
Cycle Penistone CIC	£ 5,990.00
Penistone FM Community Radio Older people	£ 19,840.00
South Pennine Community Transport CIC 2017 pilot	£ 5,000.00
Trans Pennine Trail Conservation Volunteers Penistone Station project	£ 6,630.00
Allocation to Ward Alliances	£ 10,000.00
DIAL ( Information and Advice service	£ 4,395.00

2018)	
South Pennine Community Transport CIC 2017 Pilot extension	£ 6,538.00
South Pennine Community Transport CIC Service Delivery 2018/19	£ 20,000.00
TPT conservation volunteers Penistone Station project extension	£ 2,890.00
Penistone FM Young Voices	£ 7,644.00
DIAL (Information and Advice service 2019 with option to extend to 2020)	£ 9,700.00
CAB Barnsley (Information and Advice Debt support 6 month Pilot to Sept 2019)	£ 2,115.00
South Pennine Community Transport CIC Service Delivery contribution 2019/20	£ 14,000
Barnsley CAB debt advice service operational costs to September 2020	£ 3566
<b>Total Allocations to date</b>	<b>£ 209,456</b>
<i>Current Amount remaining for allocation (NB any remaining balance to be carried forward following review of funds at the end of the financial year 2020/2021)</i>	<b>£ 61,030</b>
<i>Applications to Working Together grant currently pending</i>	
<i>Penistone FM 'Talk.Just Talk' young people project</i>	<b>£ 9208</b>

## 5.0 Clean, Green and Tidy Service

- 5.1 At its meetings on the 8<sup>th</sup> December 16 and 9<sup>th</sup> February 17, the Penistone Area Council agreed to tender a new Clean, Green and Tidy contract. Under a new procurement policy BMBC ( the previous provider) would not be tendering for the service.
- 5.2 Twiggs Ground Maintenance Ltd were successful in being appointed as the preferred provider and started their contract on the 1<sup>st</sup> November 2017.
- 5.3 At the Area Council PAC meeting of December 7<sup>th</sup> 2017, Twiggs Ground Maintenance Ltd presented an outline of the service they would be delivering to meet the contract requirements. Subsequent performance reports have been received by Area Council at meetings on February 8<sup>th</sup> and April 5<sup>th</sup> 2018 showing satisfactory progress against contract outcomes.

- 5.4 A presentation was given by Twiggs Ground Maintenance to Penistone Area Council at its meeting on June 7<sup>th</sup> 2018, giving a full review of work undertaken against contract so far. This was well received by members.
- 5.5 At the Area Council meeting of July 19<sup>th</sup> 2018, Members agreed to extend the current contract which was due to finish on 1<sup>st</sup> November 2018, for a further 12 months at a cost of £98,007. It was agreed that funding to support this would be allocated on the basis of 5 months at a cost of £40,836.25 from the 2018/19 Area Council budget, with the remaining amount of £57,170.75 to come from the 2019/20 Area Council budget.
- 5.6 Members received a presentation given by the Twiggs service of performance to date at the the PAC meeting on June 13<sup>th</sup> 2019, which was well received, and were reminded that the current contract is due to finish on November 1<sup>st</sup> 2019.
- 5.7 In order to assist with any future procurement process, Members approved spend from within the current budget and to waive contract procedure rules in order to extend the current contract to the end of the financial year 2019/20 at a cost of £40,836.
- 5.8 Following a PAC forward planning member workshop on July 11<sup>th</sup> 2019, members indicated an intention to continue to support a Clean, Green and Tidy service for the Penistone area from 2020.
- 5.9 At PAC 1<sup>st</sup> August 2019, members approved for delegated responsibility to the Executive Director, Communities, in liaison with a PAC Working Group, for approval of the service specification and associated procurement process for the procurement of a Clean, Green and Tidy service at an estimated cost of £98,007 for a 1 year period, (1st April 2020 – 31st march 2021), with an option to extend beyond this for a further one year, plus one year subject to procurement process and budget availability.
- 5.10 Members are advised that the procurement process enabled the tender to be made available before the Christmas break 2019, with returns by the end of January 2020. Members have been invited to participate in the evaluation process which is taking place on February 5<sup>th</sup> 2020. Under current procurement rules the outcome of this exercise will be made known publicly after the allotted standstill period. Further details on the outcomes of this process will be presented to PAC on April 9<sup>th</sup> 2020.
- 5.11 The current Clean Green and Tidy service contract continues to perform well against contract specification, as outlined in the quarter three performance report within this meeting.

## 6.0 **Ward Alliance funding**

- 6.1 At the end of the financial year 2018/19, £6014 remained within the Ward Alliance Fund which has been carried forward to the Ward Alliance allocation for 2019/20.
- 6.2 A Ward Alliance fund allocation of £20,000 was made available outside of Area Council Funds for the financial year 2019/2020

- 6.3 Following the Ward Alliance meeting of 12<sup>th</sup> September 2019 , 15 funding applications were approved at a cost of £18,998.91 leaving a remaining total of £7,016.09 for allocation to support projects over the next 6 months.
- 6.4 At PAC meeting 3<sup>rd</sup> October 2019, Members approved an additional sum of £10k (£5k per ward) from within the area council funds 2019/2020 to support any likely increased uptake of funds over the next 6 months.
- 6.5 A further additional funding allowance of £10,000 per ward ( £20K) was subsequently approved to all Ward alliances outside of Area Council funds, following PAC decision of 3<sup>rd</sup> October 2020.
- 6.6 Members were made aware at PAC on 3<sup>rd</sup> December 2019, that should future demand dwindle for ward alliance funds, they may wish to consider returning the additional amount allocated at 6.4 to PAC funds.
- 6.7 Members are asked to note the current position of funds as shown in the Ward Alliance report within this meeting, and are advised that any remaining underspend from 2019/2020 Ward Alliance funds may be carried forward for spend in 2020/2021 financial year.
- 7.0 **Penistone Area Council Priorities 2019/2020**
- 7.1 A member briefing was held on 24<sup>th</sup> January 2019 , where PAC members were presented with current statistical information from BMBC business intelligence unit about the Penistone area, as well as findings from a short on-line community consultation exercise carried out in December 2018 in order to review the current PAC priorities.
- 7.2 Members concluded that information available demonstrated that current PAC priorities were still valid but would welcome the opportunity to undertake more robust investigation of local issues by consulting more widely from within the community, taking into account town and parish plans over the next 12 months.
- 7.3 At the PAC meeting 14<sup>th</sup> February 2019, Members agreed to carry forward existing PAC priorities for the next financial year 2019/2020 whilst further consultation work is carried out, and also agreed to a further review of priorities based on findings from consultation to take place in January 2020.
- 7.4 A member workshop held on July 11<sup>th</sup> 2019, considered a forward plan for meeting current PAC priorities and a review of existing budgets in order to meet these.
- 7.5 Members received findings from the PAC priority consultation exercise carried out with residents over the summer at it's meeting of 3<sup>rd</sup> October 2019. On the basis of these findings it was agreed that current PAC priorities are maintained going forward, and that any future spend should reflect these.

## 8.0 Penistone Area Council Community Magazine

- 8.1 Following discussion at the Area Council meeting on February 14<sup>th</sup> 2019, Members agreed the option for communicating the work of the Area Council and Ward Alliance to the Penistone area via content for the Penistone Living Magazine.
- 8.2 Members agreed at PAC on April 11<sup>th</sup> to allocate £2,664 from 2019/2020 budget to provide up to six pages of content for inclusion in each of two editions of Penistone Living Magazine over a 12 month period. Members are advised that the first of these information updates has been included in the August 2019 edition of Penistone Living
- 8.3 At PAC meeting of December 3<sup>rd</sup> 2019 Members agreed for further PAC updates to be included in the edition of Penistone Living scheduled for February 2020. Members are advised that up to 6 pages have been made available for this edition and draft content has been agreed with the Area Chair. Publication will be made available on 21<sup>st</sup> February 2020.
- 8.4 Members are asked to consider whether they may wish to continue to use Penistone Living to communicate area council and ward alliance activity after the February edition, so this may be noted for decision on spend from the 2020/21 budget at PAC on April 9<sup>th</sup>.

## 9.0 Finance Update

- 9.1 The 2019/2020 budget shows a current allocation of £178,171, giving a total amount of **£21,829** available for spend against priorities over the remaining financial year. This may be carried forward for spend within the 2020/21 financial year.
- 9.2 Income received this year from Public Health funds of £3820, has been allocated to the Supporting Older People funds to support the achievement of public health outcomes.
- 9.3 2019/20 Budget allocations

Approved spend items in operation in 2019/2020	Current approved expenditure from 2019/2020 budget
Clean Green and Tidy Extension	£57,171 ( ends Nov 2019) £40,836 (waiver to april 2020)
Working together fund	£50,000
Allocation to WA funds	£10,000
Penistone Living Magazine inserts	£ 2,664
Supporting Older people Fund extention	£17,500
<b>Total</b>	<b>£178,171</b>

Income from Public Health monies Added to SVIOP grant fund	£3,820
Current Total remaining from base budget of £ 200,000	£21,829

9.4 Penistone Area Council full budget summary for previous years to 2020/2021 allocation

PENISTONE AREA COUNCIL - COMMISSIONING BUDGET FINANCIAL ANALYSIS - 2014/15 TO 2019/20										
Contract Name	Delivery Body	Start Date	Length of Contract	Total Cost of Contract	Commissioning Budget 2018/19		Commissioning Budget 2019/20		Commissioning Budget 2020/21	
					Budget	Spend	Budget	Spend	Budget	Spend
<b>Base Expenditure</b>					£200,000.00		£200,000.00		£200,000.00	
<b>Base Expenditure plus underspend from previous year</b>										
Countryside Skills Training	Growforest	01-Oct-14	1 yr	£100,000.00						
Countryside Skills Training Extension	Growforest	08-Sep-15	6 months	£54,600.00						
Clean & Green	BMBC	01-Nov-15	18 months	£160,000.00						
Clean & Green extension										
Working Together Fund	Various			£270,486.00	£18,448.00		£50,000.00			
Allocation to Ward Alliances/DWB 15-16	N/A	Aug-15		£40,000.00						
Allocation to Ward Alliances 16-17	N/A	Apr-16		£20,000.00						
Reducing Isolation in older people	Age UK				£52,000.00					
Public Health Funds	Age UK						£3,820.00			
Supporting Older People Fund	Various			£70,000.00	£70,000.00					
Supporting Older People Fund ex		Jan-20		£70,000.00			£17,500.00		£52,000.00	
Community Magazine distribution costs	Various			£6,724.00	£3,873.00					
Allocation to Ward Alliances 17-18	N/A			£10,000.00						
Allocation to Ward Alliances 18-19				£20,000.00	£20,000.00					
Allocation to Ward Alliance 19-20				£10,000.00			£10,000.00			
Clean & Green 2017/18 (Y1)	Twiggs	TBA		£98,007.00						
Clean & Green 2017/18 - extension Nov 19 (Y2)	Twiggs	Nov-18	12 months	£40,836.25	£40,836.25	£40,836.25	£57,171.00			
Clean & Green 2017/18 - extension April 2020 (Y2)	Twiggs	Nov-19	till April 2020	£32,670.00			£40,836.00			
Penistone Living Inserts		Jun-19	One off	£2,664.00			£2,664.00		£98,007.00	
<b>Income</b>										
Public Health Monies	Healthier Communities	Jun-19		-£3,820.00			-£3,820.00			
<b>Expenditure Incurred in Year</b>					205,157	0	178,171	0	150,007	0
<b>What funds are available</b>						0		0		200,000
						0	-178,171		-150,007	0
<b>Earmarkings (to include C/F &amp; unspent allocation)</b>						0		0		0
Actual spend for year						0		0		0
<b>Balance Including Any Base Expenditure Not utilised in Previous Financial Year</b>										
				1,002,167						

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